I. Call to Order
   A. Approval of Minutes
      Action: The minutes of the meeting of 18 September 1979 were approved as distributed.

II. Report of the Chairman
   A. General Comments
      Mr. Miller opened his report by noting that he hoped members of the University community would adopt a "wait and see" attitude with regard to the question of the involvement of First Pennsylvania Bank in the sale of arms to South Africa.

   B. Consultative Committee for the Selection of a President
      Mr. Miller reported that the membership of the Consultative Committee for the Selection of a President was complete and would be as follows: Gloria Twine Chisum; G. Morris Dorrance, Jr.; F. Otto Haas; Carl Kaysen; Paul F. Miller, Jr. (chairman, nonvoting); Jacqueline Wexler (vice chairman); and Charles S. Wolf; of the faculty; Fay Ajzenberg-Selove; Robert Austrian; Paul Bender; and Irving Kravis; and of the students: Kenneth Kronhaus and Marc Shandler. Mr. Miller said he expected to convene the Committee right after the first of the year and he noted that an individual to serve as the staff officer for the group would be identified within the next month.

   C. Trustee Committees
      Action: The Resolution on Reappointments to the Trustee Board of the Hospital of the University of Pennsylvania was approved as follows:

      RESOLVED, that Samuel H. Ballam, Jr., be reappointed as chairman; that G. Morris Dorrance, Jr., Margaret R. Mainwaring, and F. Stanton Moyer, be reappointed to the Trustee Board of the Hospital of the University of Pennsylvania for one-year terms, effective December 1, 1979.

   D. Boards of Overseers
      Mr. Miller also announced that Gloria Twine Chisum, a Term Trustee, had accepted the position of Chairman for the Board.
of Overseers of the School of Social Work, and he expressed appreciation to Mrs. Anita Langsfeld, the outgoing chairman.

**Action:** The Resolution on Appointment to the School of Veterinary Medicine Board of Overseers was approved as follows:

RESOLVED, that Julia Ellen Pew Banks be appointed to the School of Veterinary Medicine Board of Overseers, effective December 7, 1979.

RESOLVED, that John D. Cope be appointed to the School of Veterinary Medicine Board of Overseers, effective December 7, 1979.

RESOLVED, that John D. Hoffman be appointed to the School of Veterinary Medicine Board of Overseers, effective December 7, 1979.

**Action:** The Resolution on Appointment to the School of Nursing Board of Overseers was approved as follows:

RESOLVED, that Ray Berry Burton, Jr. be appointed to the School of Nursing Board of Overseers for a term of two years, effective December 1, 1979.

**E. Campaign Progress Report**

Mr. Miller indicated that as of November 30, 1979, $213,326,753 had been received by the Program for the Eighties and he commented that he hoped the campaign proceeds would exceed $225,000,000 before the end of the year. Mr. Miller reported that, in particular, Annual Giving had increased and he noted that the telefund campaign had raised $1,295,000.

**F. Nomination of John Neff as a Term Trustee**

Mr. Miller also reported that the Executive Board would nominate John B. Neff for election as a Term Trustee at the January meeting of the Corporation. He said that Mr. Neff, a managing partner of Wellington Management Company, would also assume the chairmanship of the Investment Board.

**G. Recommendations From Trustee Committees**

Mr. Miller noted that the Executive Board had received a report from the Trustee Committee on University Responsibility which would be circulated to all Trustees in anticipation of action in January.

Mr. Miller then asked Mrs. Mainwaring to report on the recommendation of the Trustee Committee on Student Life concerning Young Alumni Trustees. Mrs. Mainwaring indicated that several members of her committee and the current student and faculty liaison members had met on Friday, November 30, 1979, to consider the various recommendations which had been suggested with regard to Young Alumni Trustees. She said the committee
recommended that the Executive Board accept the proposal initially presented by the Task Force on University Governance that there be three Young Alumni Trustees elected in alternate years by members of the current or the previous year's graduating class. Mrs. Mainwaring noted that members of her committee did not sense a need for any substantial increase in the number of Young Alumni Trustees and she also commented that the committee had recommended that consideration be given to ways in which the roles of the faculty and student liaison members on the trustee committees might be better defined and perhaps strengthened. Mr. Eckman commented that he had served as chairman of two trustee committees and that he had found the liaison system to be very useful.

H. Greater Philadelphia Organization for Clinical Trials
Mr. Miller asked Dr. Langfitt to give the Executive Board information about recent efforts on the part of the city's academic health centers to establish the Greater Philadelphia Organization for Clinical Trials. Dr. Langfitt explained that because of its high concentration of pharmaceutical companies Philadelphia presented a rather unique situation for clinical trials, and that a steering committee on which he was serving, along with William Bleumle, Henry Wendt, and John Eckman, was working with the Greater Philadelphia Partnership to create an organization which could attract support for pharmaceutical research and to undertake clinical testing of pharmaceutical compounds.

III. Report of the President
A. General Comments
Mr. Meyerson began his report by briefly mentioning the University's continuing negotiations with the city for the Philadelphia General Hospital site, the search for a Secretary of the Corporation which he noted was expected to be concluded before the January meeting of the Trustees, and the first meeting of a University long-range planning committee. He indicated that he would be attending a meeting of Ivy League Presidents on December 10, and that he expected the discussion would include the questions of athletics and recent efforts to establish a research libraries group.

The president also reported that the Executive Board had also received a proposal from the Black Faculty and Administrators suggesting various ways in which the University might commemorate the hundredth anniversary of the graduation of its first black student. He indicated that he would be
reporting on ways in which the University would celebrate this important achievement in more detail to the Trustees in January.

Finally, Mr. Meyerson indicated that he anticipated announcement by the Trustees of the University of Pennsylvania Press about a new director very shortly and he said that he and the provost were continuing their discussion with leaders of the Faculty Senate on the questions of consultation and review of administrators.

B. Report on Radio Station WXPN (FM)
Mr. Reitz reported that the WXPN Governing Board, composed of himself as chairman, Trustee Gloria Chisum, Dean George Gerbner, and Professor Robert Shayon from the Annenberg School, and Student Maury Weinstein, had held their first meeting. He noted that at present the Governing Board, along with the staff of the radio station, was giving priority to the completion of several grant applications and he indicated that he expected the station's final application for re-licensing would be completed before the January meeting of the Trustees.

C. Budget Update
Dr. Strauss commented that the University faced a substantial increase in its utility costs for the present year because of a very large fuel adjustment charge from Philadelphia Electric Company and he said that considerable attention was being given to ways in which energy costs might be reduced. Dr. Strauss also noted that preparation of the budget for FY'81 was well underway and that although there were at present several problem areas, he expected that a balanced budget would be developed within the next several months.

Action: The Resolution of Reciprocal Admissions was approved as follows:
RESOLVED, that any officer of the University of Pennsylvania or the Dean of the School of Veterinary Medicine be authorized to negotiate, agree upon, and execute on behalf of the Trustees of the University of Pennsylvania, contracts relating to the admission of residents of the State of New Hampshire to the School of Veterinary Medicine and the making of subsidy payments by the State of New Hampshire in connection therewith, with respect to classes entering in 1979 and 1980, and in all subsequent years from the date of these presents.

IV. Report of the Provost
Dr. Gregorian began by noting that he and the president had just returned from a very successful trip to the West Coast. He also
reported that membership of the Alumni Committee on Athletics, to be chaired by Edward Igler, a 1950 graduate of the Wharton School, was almost completed and would be announced within the next several days. The provost reported that the Committee's charge would be to:

1) Review the primary mission of intercollegiate programs as they relate to the primary goals of the University;

2) Review the nature and scope of the University commitment to intramural and recreational programs, through the 1980's, particularly as they relate to programs of life long recreational activities;

3) Evaluate the nature and scope of current intercollegiate programs at Pennsylvania;

4) Examine potential parity needs in men's and women's programs as related to Title IX;

5) Examine the feasibility for expansion or reductions of varsity programs and level of competition;

6) Recommend priorities related to financial planning and external development through the 1980's;

7) Review appropriate University support for development and cultivation of prospective donors;

8) Evaluate current and future demands for facilities as related to intercollegiate and recreational programs;

9) Examine current admissions and financial posture of the University as it relates to level of competitive commitment.

Finally, Dr. Gregorian indicated that at a recent meeting of the Council of Deans they had devoted a great deal of attention to the question of energy. He said that a small subcommittee of deans will be working with Vice Provost Girifalco to suggest possible solutions to the problem and new methods of energy conservation.

Action: The Recommendations for Appointments and Promotions were approved as printed in the gray book.

V. Reports of Trustee Committees

A. Committee on Budget and Finance

Mr. Eckman reported that the Trustee Committee on Budget and Finance had met earlier in the day. Two resolutions from the Committee were presented to the Executive Board:

Actions: The Resolution to Establish Custody Account at Philadelphia National Bank was approved as follows:

RESOLVED, that the Vice President for Budget and Finance, the Vice President and Treasurer, or any Associate or Assistant Treasurer of the University of Pennsylvania be and they hereby are authorized and empowered to enter into a Custody Agreement with the Philadelphia National Bank upon such terms and conditions as may be agreed upon, to deposit with the Philadelphia National Bank securities and other property, to withdraw and otherwise to deal with same, all pursuant to the provisions of the said Agreement; and be it further

RESOLVED, that any one of such officers is authorized to withdraw such securities and other property from Bank upon
delivery to Bank of a receipt signed by any one of the above officers.

Action: The Resolution on Sale of Westfield, New Jersey Property was approved as follows:

RESOLVED, that the Trustees of the University of Pennsylvania approve the sale of the real property owned by the University at 727 Knollwood Terrace, Westfield, New Jersey, further described as Lot 32, Block 766, on such terms and conditions as approved by the Vice President for Budget and Finance; and be it further

RESOLVED, that the Vice President for Budget and Finance or the Vice President and Treasurer be and they hereby are authorized to sign all such deeds or other documents as are necessary to complete this sale.

VI. Other

Dr. Gregorian asked the general counsel to report concerning the University's Iranian students. Mr. Burbank indicated that shortly after President Carter's order of November 10 the Immigration and Naturalization Service had contacted the University as part of their effort to identify Iranian students who did not have proper visas. After consultation with the students, it was decided that interviews of the University's 115 Iranian students by the INS could best be held on campus, and this was arranged. Mr. Burbank said that the interviewers determined that six University students were in violation of immigration regulations. He indicated, however, that their problems were generally technical and were expected to be resolved.

Adjourned.

Respectfully submitted,

Barbara B. Wiesel,
Secretary