A meeting of the Executive Board of the Trustees of the University of Pennsylvania for the purpose of discussion was held at the Faculty Club on December 7, 1976, from 10 a.m. to 11:00 a.m. and from 12:30 p.m. to 2:00 p.m.

Present at the 10:00 a.m. session were: Mr. Robert G. Dunlop, Vice Chairman, presiding; Mr. Samuel H. Ballam, Jr.; Mr. Howard Butcher, III; Mr. McHee Butcher; Mr. Henry M. Chance, II; Mr. John W. Eckman; Bernard U. Segal, Esq.; Mr. Wesley A. Stanger, Jr.; Robert L. Trescher, Esq.; President Martin Meyerson; Stephen B. Burbank, Esq.; Mr. Paul O. Gaddis; Dr. John H. Hobstetter; Mr. J. Jerrold Jackson; Dr. Thomas W. Langfitt; Mr. Mark S. Levitan; Mr. Harold E. Manley; Mr. William G. Owen; Curtis K. Reitz, Esq.; Mr. Donald T. Sheehan; Dr. Eliot Stellar; Dr. Jon C. Strauss; and Mr. John Hunt (Secretary).

President Meyerson, in his opening remarks, introduced the question of proposed action regarding the School of Allied Medical Professions (SAMP), and asked Dr. Stellar for a review of the situation.

Dr. Stellar then recalled the history of the SAMP review process, including the initial recommendation of the Vice President for Health Affairs, the work of the 1975-76 Steering Committee acting as an interim reallocation review board, and the advice of a large number of organization and individuals. After due consideration of all points of view, and in particular the recommendations of the Steering Committee, the President and Provost decided that because of the financial implications of all options involving the development over time of the necessary research and graduate component for the school, their own recommendation would be based on the so-called "Jefferson option," whereby: the freshman class entering...
SAMP in the fall of 1977 would be the last class to enter SAMP as a separate four-year undergraduate school of the University of Pennsylvania; and vigorous efforts would be made to develop co-operative programs with Thomas Jefferson University for professional training in allied health fields so that educational options in these fields could be preserved for University of Pennsylvania undergraduates; and the professional education components of the present programs of SAMP would be discontinued at the University of Pennsylvania upon the graduation of the class entering in the fall of 1977, or as appropriate arrangements were made for the transfer of responsibility for such components to Thomas Jefferson; and all reasonable steps would be taken to assure that students entering SAMP through the fall of 1977 would have the opportunity to complete their planned undergraduate work; and all current tenure and contractual obligations to SAMP faculty would be honored.

Dr. Stellar pointed out this recommendation would go before the meeting of the Health Affairs Committee on December 20, 1976, and would be an action item at the January 13-14, 1977 Stated Meeting of the Trustees.

After a general discussion of the recommendation of the President and the Provost, the President spoke of the work of the Committee on the Structure and Organization of the Trustees and noted that on the recommendation of the Committee, positions had been created for five new Term trustees and that the Chairman and Vice-Chairman of the Trustees now held the same positions on the Executive Board.

At the President’s request, Curtis Reitz then reviewed the current work of the Committee. He pointed out that the Statutes are being re-worked, and that thought is being given to the best form of Committee organization. Concerning the schedule for completion of the revised Statutes, Dr. Reitz said that the Committee hoped to have the new revised version of the Statutes with standing resolutions ready for the meeting of the Executive Board in March. It was agreed that the Standing Resolutions should be reviewed as far back as seemed productive, with the intention of keeping those still in effect.
Mr. Segal stated that in normal circumstances he would be opposed to creating additional Trustees, and that it was his hope that after an appropriate period of time had passed, vacancies could go unfilled so as eventually to reduce the size of the Board.

The President then announced that Jack Hamilton was joining the University as Assistant Vice President, and Director of Communications, reporting to the Secretary and responsible for Media and Press Relations, and some internal communications, and at least initially for aspects of Community and Federal relations. He recalled that the expansion of the Secretary's office had originated in a suggestion of Mr. Trescher, who added that, in his view the Secretary's office should be the Communications Center at the University.

Dr. Stellar then introduced the subject of a Five Year Plan for the schools. Noting that the problems were not merely those of budgetary allocations but of control over appointments, he said that the planning staff had been working with the Deans and that guidelines for relating academic commitments to funds available had now been sent to them.

Dr. Hobstetter then explained the process by which income forecasts based on income history are made for the five year period ahead, as a guide to the ability to make appointments, and especially tenure appointments, in the various schools, and to the amounts of new money which will be needed. The Deans are now being asked to look at these projections and prepare plans for raising new income, adjusting faculty levels, and adjusting spending patterns.

Following the Open Session, the Board then continued discussion of SAMP at lunch.

Mr. Ballam asked if it were possible to accelerate the discussions with Thomas Jefferson University. Other Trustees urged that the administration attempt to secure a clear statement of interest on the part of Jefferson.

Dr. Langfitt pointed out that Jefferson officials had indicated general interest, but had not wished to pursue the discussion until the Trustees of the University of Pennsylvania had made their decision.
Mr. Trescher then reported on the status of the Ad Hoc
Committee on Admissions policy, and said that this committee was
now in the process of preparing a preliminary report, with the
possibility that supplemental reports would follow. He suggested
that a set of guidelines on admissions policy be circulated to all
those dealing with admissions, and urged that steps be taken to
acquaint such officials on a continuing basis with the legal aspects
of such matters.

Dr. Langfitt reported to the Trustees that the plan to
establish the Graduate Hospital as a free-standing institution
was proceeding satisfactorily. He reviewed with the Trustees the
establishment of the Initial Board, the improvement in the oper-
ational results, and the initiation of activity for the design of
a new inpatient facility. He pointed out that three major items
that must be resolved before the plan of division can be imple-
mented are: 1) the conclusion of the legal agreements between
the University and the Graduate Hospital, 2) the negotiation of
the interfund debt owed by the Graduate Hospital to the University;
and 3) the obtaining of approval from the Regional Comprehensive
Health Planning Council for the proposed new inpatient facility.

Mr. Levitan then reviewed the current status of the planning
application before the Regional Comprehensive Health Planning
Council. He reported to the Trustees that the application was
originally filed in June of 1976, but that the Planning Council
decided to review it in a timely fashion, alleging that the ap-
lication was "incomplete". Formal review of the application by
the staff of the Council and by four members of the Council designed
"primary reviewers" has been ongoing for the past several months.
The staff and the reviewers have raised four issues with regard
to the application: 1) Whether or not there is a need for 320
beds in the hospital; 2) the cost of the project; 3) whether the
Initial Board of the Graduate Hospital or the University will be
the responsible party for the hospital; and 4) whether or not it
is appropriate for the Graduate Hospital to repay the amount of the
interfund debt.

The project is to be reviewed by the Philadelphia County Com-
mittee of the Health Planning Council on Thursday, December 9 and
their recommendation forwarded to the full council on Wednesday,
December 22 for action to approve or disapprove the application.

Mr. Gaddis introduced the general subject of computer use and
services on the campus. He noted that administrative computing has
spread throughout the administration and has proved to be a useful
tool in controlling costs. He noted that Unicol, a University of
Pennsylvania subsidiary used by various institutions, has not re-
solved the problem of how to market its services to academic sectors
of the University for research and teaching purposes.

The President said that there was a general question about
whether the University gets the best and cheapest service from
Unicol, and cautioned about getting too tightly bound to the organ-
ization.

Mr. Dunlop suggested that the Chairman and the Vice-Chairman
of the Trustees and the Chairman of the Finance and Operations
Committee be present for the discussion of SAMP at the forthcoming
meeting of the Health Affairs Committee.

There being no further business to transact, the meeting was
adjourned.

John Hunt
Secretary of
the Corporation