A meeting of the Executive Board of the Trustees of the University of Pennsylvania was held on Friday, March 13, 1970, at 3:00 p.m. in the Board Room of the First Pennsylvania Banking and Trust Company.

Present were: Mr. William L. Day (Chairman), Mr. Howard Butcher, III, Mr. Paul J. Cupp, Mr. John W. Eckman, Mr. Henry B. Bryans, Mr. James M. Skinner, Jr., Robert L. Trescher, Esq., John Ames Ballard, Esq. (Counsel), Mr. Donald K. Angell, Dr. David R. Goddard, Dr. Gaylord P. Harnwell, Mr. John C. Hetherston, Mr. E. Craig Sweeten, Mr. John A. Russell, Jr., and Mr. William G. Owen (Secretary).

The minutes of the meeting held on February 13 were approved with the following correction: On page four, the second sentence in the final paragraph should read "a determination" in place of "some determination."

The Chairman reported upon the following matters:

1. Appointment of a standing Committee on Urban Affairs: John Eckman (Chairman) and Messrs. Amsterdam, Bond, Scott, Foster, Higginbotham and Trescher.

2. Appointment of a Trustees’ Task Force on Hospital Planning and Development: Henry Chance (Chairman) and Messrs. Bers, Bullitt, Cupp, Pepper and Skinner.

3. RESOLVED, That the Nominating Committee be authorized to present a slate of candidates to fill Term Trustee vacancies at the Stated Meeting on May 1, with the understanding that with the call to that meeting pertinent biographical information will be sent to all Trustees.

4. Mr. Scott has been requested to undertake a study relating to conflict of interest questions among the Trustees.
Executive Board, March 13, 1970

Upon presentation by the Secretary the following resolutions were adopted:

Board of the University Museum

RESOLVED that Mr. Charles C. G. Chaplin, Jr. and Thomas Raeburn White, Jr., Esq. be elected as members of the Board of the University Museum and as Associate Trustees of the University.

RESOLVED, That the Trustees hereby confirm grateful acceptance of a grant in the amount of $320,940 from the John A. Hartford Foundation, Inc., as of December 3, 1969, for research entitled "Studies in the Pathogenesis and Treatment of Acne Vulgaris" to be used in accordance with the conditions of the grant as stated in letter of December 3, 1969 from the President of the Foundation to the Executive Director of the Hospital of the University of Pennsylvania (Appendix A) and be it further RESOLVED, That the University accepts and agrees to abide by and carry into effect all of the terms and provisions set forth therein.

President Harnwell reported upon the following matters:

1. The Dean of Admissions and Financial Aid has received definitive guidance in admitting the 1970 entering class based upon:

   (a) A target number for the class of 1825 with no more than about 800 students being aided from University resources;

   (b) Acceptance of 200 additional transfer students without financial aid; and

   (c) Undergraduate University-supported scholarship budgets to be increased no more than $1,470,500.

2. Provost Goddard has acceded to the request of Martin Meyerson that he stay on in that office until the end of the first term of the next academic year. A consultative committee to advise the new President in the filling of the Provostship is now being constituted and will meet initially early in April. A tentative time schedule would foresee action by the Trustees in October. Should this not provide sufficient time, the meeting of the Trustees could be reconvened sometime thereafter.

3. The faculty of the Department of Music and the University Committee on Naming Buildings has recommended that the Music Library be named the "Otto E. Albrecht Music Library" in honor of the professor who is retiring at the end of this year.
4. The Assistant to the President for External Affairs reports that several committees, some including Trustees, have been constituted to function in this general area of interest. Community contacts are continuing to be developed and current attention is being given to a "demand" that a black person be appointed as a spokesman for dealing with the problems of this minority group. It is hoped that the concept of the ombudsman can serve to resolve this request.

Mr. Sweeten reported upon relationships with the Commonwealth and suggested that an early visit be planned to the Governor's Office for a consideration of the 1970-71 budget.

Mr. Hetherston reported upon a meeting held this week of the Executive Control Committee for Hospital Planning, at which consideration was given to such related matters as hospital income and expenditure analysis, possible Federal sources of funding, and a Development Office analysis of prospective gifts. The conclusion of the meeting was that more information and guidance is required before any concrete decisions can be formulated; possibly within another ten days more definitive information will become available. Mr. Day reported upon recent discussions with officials of the Children's Hospital and several points of view were expressed that there is need to evaluate carefully the Centennial Plan and relationships with the Children's Hospital before proceeding with additional commitments.

Provost Goddard reported upon the following matters with actions being taken as indicated:

1. RESOLVED, That in recognition of the broadened nature of the Fels Institute of Local and State Government, its name be changed to that of the Fels Center of Government.

2. RESOLVED, That the recommendations for academic appointments and promotions for the period from February 11, 1970 through March 10, 1970 be approved (Appendix B).

3. Recent events in the Department of City Planning centered upon a failure of the faculty to recommend the appointment of a particular person as Assistant Professor. Following a discussion with involved students who expressed a strong position...
in behalf of the individual involved, the faculty agreed to a one-year appointment and to certain structural changes which include equal voting rights for students and non-tenured faculty in considering new instructors and membership on a search committee for a new Chairman. In essence, it has been made clear that such student-faculty bodies may recommend faculty appointments and nominees for Chairman, but they do not have any formal decision-making power in these matters.

4. It has not been possible to receive the assent of the prime prospect for the Director of the Libraries; Professor Otto Springer has been appointed Acting Director in the interim.

Committee Reports

Finance Committee - Mr. Skinner

RESOLVED, That the action of the Chairman of the Finance Committee in authorizing the acquisition of a property comprising 5 separate buildings on 8 acres of land for New Bolton Center be approved, including the understanding that the Dean of the School of Veterinary Medicine, with the assistance of the Advisory Board of the School of Veterinary Medicine, be responsible for funding the acquisition cost and the necessary maintenance expenses.

RESOLVED, That the action of the Vice-Chairman of the Finance Committee in advancing $22,000 from University General Fund to Wharton EFA, Inc., in accordance with a previous approval of the Finance Committee, be confirmed.

WHEREAS, the Group Life Insurance Contract with the Equitable Life Assurance Society does not specifically relate to participation of individuals who are employed after age 65; and

WHEREAS, the need for such a definition has become evident; and

WHEREAS, the Personnel Benefits Subcommittee has studied the matter and made the following policy recommendation for such coverage: and

WHEREAS, this recommendation would cause no appreciable increase in the institutional contribution: Therefore be it

RESOLVED, That effective March 1, 1970, individuals appointed or employed in fully-affiliated or full-time status after having attained age 65 will be required to participate in the University Group Life Insurance Program under the following schedule:

SECRETARY
RESOLVED, That the appropriate officers of The Trustees of the University of Pennsylvania be authorized, subject to approval of University Counsel, to enter into arrangements from time to time with such dealers, underwriters, banks or financial institutions as they may select to borrow additional working capital through issuance of commercial paper of The Trustees of the University of Pennsylvania, subject to approval by the Chairman or Vice Chairman of the Finance Committee of transactions up to a total amount of $20,000,000 and to approval by the Finance Committee on transactions which will cause that total amount to be exceeded.

RESOLVED, That the appropriate officers of The Trustees of the University of Pennsylvania be authorized, subject to approval of University Counsel, to enter into arrangements from time to time with such banks or financial institutions as may be necessary, in their judgment, to insure the repayment of such commercial paper as may from time to time hereafter be issued by The Trustees of the University of Pennsylvania, subject to approval by the Chairman or Vice Chairman of the Finance Committee of transactions up to a total amount of $20,000,000 and to approval by the Finance Committee on transactions which will cause that total amount to be exceeded.

RESOLVED, That the Vice President for Business and Finance be authorized to engage the services of utility auditors for the purpose of checking upon utility charges paid by the University and bringing about possible savings.

Investment Committee - Mr. Butcher

Mr. Butcher reviewed the Summary Statement of Investment Transactions for the period of January 27 to February 20, 1970. The following resolution was then adopted:

RESOLVED, That the investment transactions taken during the period January 27, 1970 to February 20, 1970 be approved (Appendix C).
Executive Board, March 13, 1970

Alumni Affairs and University Development - Mr. Skinner

Including gifts which have been recorded since February 24, total subscriptions and gifts amount to $12,900,000. This total is about $3 million behind the same period last year, and this difference is essentially represented by a single bequest. In Annual Giving the campaign in $85,000 ahead of last year. This compares very favorably with the equivalent campaigns of certain sister institutions.

Mr. Russell reported briefly upon a National Conference on Political Justice which will be held on the campus next week under the sponsorship of the International Affairs Association.

Adjourned.

William G. Owen
Secretary