

UNIVERSITY of PENNSYLVANIA



The University Archives
and Records Center

A Guide to the
Office of the Treasurer Records,
Trustees for the Moore School
of Electrical Engineering
Files,
1927 – 1990

7.25 Cubic ft.

UPH 4.1

Prepared by J.M. Duffin
July 1999

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**Guide to the
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PROVENANCE

Transferred to the University Archives in 1990 (Accession Number 90:51). The files came from W(illiam). Richard Gordon and included the records of the Investment Committee.

ARRANGEMENT

This series within the Office of the Treasurer correspondence record group is arranged into four subseries: minute books (1927–1979), 0.25 cubic feet; minutes supporting papers (1928–1990), 3.5 cubic feet; Alfred Fidler Moore Estate (1947–1988), 1 cubic foot; general file (1923–1989), 2.5 cubic feet. The first two subseries are arranged chronologically by date of the meeting and the remaining series are arranged alphabetical by subject matter..

AGENCY HISTORY

The Trustees for the Moore School of Electrical Engineering were established by a bequest in the will of Alfred Fitler Moore. Moore was a wealthy Philadelphia manufacturer who died in 1912. After creating several trusts in his will for the lifetime of his wife and her siblings, he directed that the remainder of his estate be applied to a trust for the creation of school of electrical engineering. Moore requested that the school be named the Moore School of Electrical Engineering in memory of his parents, Joseph Moore and Cecilia Fitler Moore. The seven trustees of the trust to establish this school were to be appointed by the Orphans' Court of Philadelphia. Upon the termination of the life trusts in 1923, the surviving executors of Alfred Fitler Moore's will petitioned the Orphans' Court for the formation of the board of trustees for the school. After the trustees were appointed they requested that the court approve an agreement with the University of Pennsylvania which would make the University the managers of the new school. The trustees had argued that the value of Moore's estate (\$1.5 million) was not enough to build a new school and that the best means to fulfill Moore's wishes was to have the school become a department of the university. The court consented to this proposal and an agreement was concluded between the trustees for the Moore School and the trustees of the University of Pennsylvania. The trustees of the Moore School would cover the costs of the school for which the tuition pay. The trustees of the university would be ex officio members of the Board of Managers of school with full power to conduct the school.

In accordance with the agreement approved by the Orphans' Court the University of Pennsylvania pulled all the courses in electrical engineering from the Towne Scientific School and created a new department called the Moore School of Electrical Engineering in 1923. It operated the using the endowment created by Moore's will. Most of the members of the Trustees of the Moore School often included the provost and president of the University of Pennsylvania. Beginning in the 1960s the income from the endowment, tuition and research grants was not enough to cover the expenses of the school. In time the university supported the school and the Moore trust was no longer sufficient to continue the school on its own. In 1989

the trustees of the Moore School under the will of Alfred Fitler Moore petitioned the Orphans' Court for permission to appoint the University of Pennsylvania as the successor trustees and merge the trust directly into the endowment funds of the university. The Court granted this petition and the university created three endowed professorships from the trust's funds.

SCOPE AND CONTENT

This collection contains all the official records the trust established for the benefit of the Moore School of Electrical Engineering. The first two subseries contain the minutes and supporting papers in the form of correspondence and reports used for the meetings of the trustees from 1927 to 1977, 1989 and 1990. The Alfred Fitler Moore Estate subseries contains legal documents and correspondence relating to the duty of the trustees in reporting their actions to the Philadelphia Orphans' Court which has jurisdiction over the trust primarily from 1923 to 1977. It also includes several published agreements between the trustees of the will of Alfred Fitler Moore and the University of Pennsylvania. The general file subseries contains primarily financial records, such as audits and investment reports. There is also correspondence relating to the expenditure of the trusts funds and assets for the Moore School, particularly the Electromagnetic Wave Research Laboratory and Education Center near Valley Forge, Pennsylvania, the Graduate Research Center, and the X-Ray Laboratory Fund.

University Archives and Records Center
University of Pennsylvania

Office of the Treasurer
Records, 1927 - 1990

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Trustees of the Moore School of Electrical Engineering Files

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INVENTORY

Minute Books

Box 233	FF 1	1927
	FF 2	1928 - 1942
	FF 3	1943 - 1979

Minutes Supporting Papers

FF 4	Meeting, 21 June 1928
FF 5	Meeting, 6 May 1924
FF 6	Meeting, 4 June 1926
FF 7	Meeting, 1 July 1926
FF 8	Meeting, 26 May 1927
FF 9	Meeting, 18 June 1929
FF 10	Meeting, 16 June 1930
FF 11	Meeting, 23 June 1932
FF 12	Meeting, 23 June 1933

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Minutes Supporting Papers (cont.)

Box 233	FF 13	Meeting, 12 March 1934
	FF 14	Meeting, 12 June 1934
	FF 15	Meeting, 13 June 1935
	FF 16	Meeting, 29 June 1936
	FF 17	Meeting, 14 May 1937
	FF 18	Meeting, 19 May 1937
	FF 19	Meeting, November 1937
	FF 20	Meeting, May 1938
	FF 21	Meeting, June 1939
	FF 22	Meeting, November 1939
	FF 23	Meeting, June 1940
	FF 24	Meeting, June 1941
	FF 25	Meeting, May 1942
	FF 26	Meeting, May 1943
	FF 27	Meeting, May 1944
	FF 28	Meeting, June 1945
	FF 29	Meeting, March 1945
	FF 30	Meeting, May 1945

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Minutes Supporting Papers (cont.)

Box 233	FF 31	Meeting, December 1945
	FF 32	Meeting, October 1946
	FF 33	Meeting, June 1947
Box 234	FF 1	Meeting, January 1948
	FF 2	Meeting, October 1948
	FF 3	Meeting, March 1949
	FF 4	Meeting, April 1949
	FF 5	Meeting, April 1950
	FF 6	Meeting, December 1950
	FF 7	Meeting, April 1951
	FF 8	Meeting, April 1952
	FF 9	Meeting, June 1953
	FF 10	Meeting, May 1954
	FF 11	Meeting, April 1955
	FF 12	Meeting, May 1955
	FF 13	Meeting, April 1956
	FF 14	Meeting, June 1956
	FF 15	Meeting, April 1957

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Minutes Supporting Papers (cont.)

Box 234	FF 16	Meeting, May 1957
	FF 17	Meeting, April 1958
	FF 18	Meeting, April 1959
	FF 19	Meeting, December 1959
	FF 20	Meeting, April 1960
	FF 21	Meeting, April 1961
	FF 22	Meeting, April 1962
	FF 23	Meeting, February 1963
	FF 24	Meeting, April 1963
Box 235	FF 1	Meeting, April 1964
	FF 2	Meeting, December 1964
	FF 3	Meeting, June 1965
	FF 4	Meeting, June 1966
	FF 5	Meeting, May 1967
	FF 6	Meeting, May 1967 (2)
	FF 7	Meeting, May 1968
	FF 8	Meeting, June 1969
	FF 9	Meeting, June 1969 (2)

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Minutes Supporting Papers (cont.)

Box 235	FF 10	Meeting, June 1970
	FF 11	Meeting, June 1970
	FF 12	Meeting, June 1971
	FF 13	Meeting, August 1972
	FF 14	Meeting, April 1973
	FF 15	Meeting, April 1973 (2)
	FF 16	Meeting, April 1973 (3)
Box 236	FF 1	Meeting, June 1973
	FF 2	Meeting, June 1974
	FF 3	Meeting, June 1974 (2)
	FF 4	Meeting, January 1975
	FF 5	Meeting, June 1976
	FF 6	Meeting, June 1977
	FF 7	Meeting, June 1989
	FF 8	Meeting, September 1990

Alfred Fitler Moore Estate

Orphans' Court, First Account, 1947

FF 9	1923 - 1947 (1)
FF 10	1923 - 1947 (2)

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Alfred Fitler Moore Estate (cont.)

		Orphans' Court, First Account, 1947
Box 236	FF 11	Correspondence, 1947
		Orphans' Court, Second Account, 1956
	FF 12	1947 - 1956 (1)
	FF 13	1947 - 1956 (2)
	FF 14	Draft
		Orphans' Court, Third Account, 1974
	FF 15	1956 - 1974 (1)
	FF 16	1956 - 1974 (2)
Box 237	FF 1	Correspondence
		Agreements
	FF 2	Agreements with University
	FF 3	Agreements with University
	FF 4	1923
	FF 5	1925 - 1947
	FF 6	1975
	FF 7	Basic Documents, 1957 - 1977
	FF 8	Notes of Testimony, 1923
	FF 9	Orphans' Court Petition, 1964
	FF 10	Trustees Appointments, 1953 - 1988

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General File (cont.)

Box 237	FF 11	Annuity Plan, 1947
		Audits
	FF 1	1966 - 1968
	FF 2	1969 - 1970, 1973
	FF 3	1984 - 1989
	FF 12	1923 - 1947
	FF 13	1948 - 1951
	FF 14	1952 - 1953
	FF 15	1954 - 1956
	FF 16	1957 - 1962
	FF 17	1963 - 1965
	FF 4	Bank Remittances, 1963 - April 1966
	FF 5	Bank Remittances, June 1966 - 1971
	FF 6	Bill of Sale, Apparatus and Equipment, 1927
	FF 7	Books and Journal Fund, 1926
	FF 8	Closing, 1989 - 1990
	FF 9	Correspondence, 1974 - 1978
	FF 10	Differential Analyzer
	FF 11	Director's Report, Fiscal Year 1972

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General File (cont.)

Box 237	FF 12	Director's Report, Fiscal Year 1973
	FF 13	Director's Report, Fiscal Year 1973
	FF 14	Distribution, 1957
		Electromagnetic Wave Research Laboratory & Education Center
	FF 15	1964 - 1984
	FF 16	1964 - 1984 (2)
	FF 17	1966 - 1967
	FF 18	Property, 1967 - 1980
		Valley Forge Research Center
	FF 19	1984 - 1990
	FF 20	Deeds, 1957 - 1978
	FF 21	Deeds, Bracken Site, 1983 - 1984
	FF 22	Bracken Site, 1983 - 1986
	FF 23	Endowment Fund, Investments, Pricing Sheets, 1976 - 1977
	FF 24	Endowment Fund, Investments, Pricing Sheets, 1978 - 1979
Box 239	FF 1	Endowment Fund, Investments, Pricing Sheets, 1980 - 1982
	FF 2	ENIAC Anniversary, 1987
	FF 3	Finance Committee, Correspondence, 1948 - 1964
	FF 4	General Council, 1948 - 1956

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General File (cont.)

Box 239	FF 5	Girard Bank
	FF 6	Graduate Research Center, 1964 - January 1965
	FF 7	Graduate Research Center, 1965
	FF 8	Graduate Research Center, Agreement, 1964
	FF 9	Income Tax (990 Forms), 1976 - 1987
	FF 10	Insurance, 1986 - 1989
	FF 11	Investment Transactions and Commissions, 1977 - 1978
	FF 12	Investments, Summary, 1981 - 1983
	FF 13	Investments, 1956 - 1959
	FF 14	Legal Fees, 1976 - 1988
	FF 15	List of Assets, 1944 - 1954
	FF 16	Loan Fund, 1962 - 1977
	FF 17	Kidder Fees, 1983 - 1989
	FF 18	Minorsky Matter, 1934 - 1936
	FF 19	Miscellaneous, 1948 - 1969
	FF 20	Moore School Investments, 1978
	FF 21	Moore School Merger, 1948 - 1962
	FF 22	Name Change, 1979

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General File (cont.)

	Primary Account, Girard Trust Company
Box 239 FF 23	Statement of Accounts, 1923 - 1940
FF 24	Primary Account, General Statements, 1925 - 1958
FF 25	Real Estate, Moore School Site, 1957 - 1968
FF 26	RCA Computer, 1968
FF 27	Securities
FF 28	Scholarships, 1959 - 1964
FF 29	Special Research Fund, 1959 - 1962
FF 30	Statements, Balance Sheets, 1978
FF 31	Student Affairs, 1963 - 1964
FF 32	Temporary Investments, Income Liquidation, 1982
FF 32	Transfer of Securities, 1943
FF 33	X-Ray Laboratory Fund, 1929 - 1935
FF 34	X-Ray Laboratory Fund, 1935 - 1945

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