

University Archives and Records  
University of Pennsylvania

Dean of Student Affairs  
Correspondence Records, 1923 - 1970

UPE 5.40

18 Cubic ft.

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INVENTORY

Box 1 W. Chattin Wetherill (Director of Student Welfare) Correspondence

General Correspondence 1931-1932

Franklin Society

Discipline Cases

Alphabetical 'E' to 'T'

Box 2 1931-1932 'U' to 'Z'

1932-1933 Alphabetical Correspondence

1933-1934 'A' to Dormitories

Box 3 1933-1934 'E' to 'Z'

Miscellaneous folders

Franklin Institute

Placement Service

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- Box 3      W. Chattin Wetherill (Director of Student Welfare) Correspondence
- Miscellaneous folders (cont.)
- Mask & Wig, 1935-1936
- Alphabetical Files
- Box 4      Wetherill Correspondence
- Various folders, 1935-1936
- Undergraduate Council Elections
- Student Welfare and Eligibility Comm.
- Alphabetical E-S
- 1936-37 Alphabetical, A - Dormitory
- Box 5      Fraternity Materials: 1931-1939
- Fraternity Members (Folders for 1930-1931, 1931-1932, 1932-1933, 1933-1934, 1934-1935, 1935-1936, 1936-1937, 1937-1938, 1938-1939)
- Rushing Regulations-Group A, 1938-1939
- Rushing Regulations-Group B, 1938-1939
- Phi Alpha Fraternity
- Girard: Lease and Correspondence, 1936-1937
- Minutes
- Committee on Welfare, 1923-1926
- Interfraternity Agreement - Group A, 1933-1934
- Interfraternity Scholastic Competition, 1930-1931, c. 1931, 1933-1934, 1934-1935, 1935-1936, 1936-1937

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Box 5            General Correspondence on Rushing Regulations, 1930-1935

University Finances etc. (Wm. DuBarry, Director)

Student Activity Folders (Financial) - 1933-1934, 1935-1936, 1936-1937,  
1937-1938

Treasurer's Folder (Mr. Doggett), 1936-1938

Plan of Organization for Varsity Show, c. 1933

The Activities Fee at the U. of P., 1934

Women's Student Activity Fee, 1933-1936

Box 6            Accounts Settled, 1934-1935

Student Religious Census, 1934-1935

Collections, 1934-1937

University Catalogue Compilations, 1935-1936

Student Aid (Employment) Department, 1935-1936

United Campaign Correspondence, 1935-1936

Bond Cancellations, 1935-1936, 1938-1939

Campus Activities, 1935-1936, 1938-1939

Daily Pennsylvanian Libel Suit, 1937

Bureau of Rehabilitation, 1938-1939

Cancellations & Reduction of Deferment Notes, 1934-v39

Temporary Deferment Correspondence, 1937-1939

Chaplain's Annual Reports, 1934-1942

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- Box 6      University Finances etc. (Wm. DuBarry, Director) (cont.)
- Deferments, 1940-1941
  - Deferment Regulations, 1933-1934
  - Delinquent Lists, 1937-1941, 1934-1935
  - Delinquent Accounts Closed, 1936-1942
  - Evans Institute Correspondence, 1935-1937
  - Exclusions from Class & Reinstatements, 1935-1939
  - Foulke and Long Institute Correspondence, 1935-1936
  - Fraternity Misc. Correspondence, 1938-1939
  - Fraternity Correspondence, 1936-1938
  - Fraternity Correspondence (General), 1936-1937
  - Fraternity Correspondence 1934-1936 & Deferment Accounts, 1937-1939
  - Fraternity Tax Question, 1938-1939
  - General Correspondence, 1935-1937
  - Harmon Foundation, 1934-1942
  - Loan Accounts Paid, 1937-1942
  - Loan Foundations, 1933-1943
- Box 7      Medical School Correspondence, 1936-1937
- Miscellaneous Correspondence and Open Accounts, 1938-1942
  - P (Personal), 1940-1941
  - Questionnaire, 1938

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- Box 7      University Finances etc. (Wm. DuBarry, Director) (cont.)
- Scholarship Misc. Correspondence, 1937-1939
  - Statistics - Loans & Deferments, 1935-1939
  - New Students Activities Fee, 1937, 1938
  - Students Activities Folder (Financial), 1938-1939
  - Cancellation & Reduction of Tuition, Deferments and Refunds, 1939-1944
  - Bureau of Rehabilitation, 1939-1944
  - Collections, 1939-1944
  - Committee on Fire Fighting, 1942-1943
  - Misc. Fraternity Correspondence, 1939-1944
  - Class of 1937 Tenth Reunion Correspondence, 1946-1947
- Box 8      Correspondence, (c. 1940-42)
- Correspondence Folders 'A' - 'W', 1941-1942
  - Colleges Attended by Fathers and Mothers, 1926-1938
  - Colombian Students, 1941
  - Dormitories, 1941-1942
  - Dormitory Senior Advisors, (1939-1940)
  - Fraternities (General Correspondence), 1941-v42
  - Fraternity officers, 1941-1942
  - General Correspondence, 1941-1942

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- Box 8      Correspondence, (c. 1940-1942) (cont.)
- Mr. Hartenstien (Re: Houston Hall and Irvine Auditorium)
  - Hell Week, 1942
  - A.K.H. (Personal - Dean Henry)
  - Miscellaneous Correspondence, 1941-1942
  - Newly Matriculated Students, 1941-1942
  - Placement Services on Student Aid (Dr. Clewell), 1941-1942
  - Provost McClelland
  - Rowbottom, 1941
  - Transportation, 1939-1942
  - Undergraduate Publications, 1940-1941
  - Ubangi Club, 1938-1940
  - Women Students Activities, 1936-1941
  - College For Women Organization, 1933
  - Women Students Activities (Mrs. Althea Hottel), 1941-1943
  - Zeta Psi, Moore School, 1944-1945
- Box 9      Dean Henry Correspondence, c. 1940-1947
- General Correspondence Folders, A - E
  - Athletic Office
  - Articles for Publication (Dean Henry)
  - Personal Appointments (Dean Henry), 1941-1947

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Box 9      Dean Henry Correspondence, c. 1940-1947 (cont.)

Aliens in Attendance

Administrative Council

Admissions Committee

Hold for Bond

Christian Association

Chaplain (Rabbi Levy, Father Donnelly)

Scholarship Correspondence, 1939-1943

General Correspondence, 1940-1944

Committee on Student Affairs

Complaints (General)

Comptroller

Dining Hall Committee

Dormitories

Reconversion of Dorms for Civilians

Parietal Committee, 1944-1946

Dorms - Government Trainees

Dorms, 1945

Dorms - New Orders for the Army, 1944

Senior Advisors, 1942-1943

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Box 9            Dean Henry Correspondence, c. 1940-1947 (cont.)

Dormitory Proctors, 1941-1942

Dormitory Senior Advisors, 1941-1942

Eligibility

Committee on Eligibility

Box 10            Permission to Open Fraternity House

Fraternity Civilian Dormitory

Fraternity Civilian Housing

Dr. Reeves

DKE Surgeon General

Phi Kappa Psi

Kappa Sigma

Interfraternity Council

Interfraternity Alumni Council

Study of Fraternity Rushing, Finances

Interfraternity Scholastic Competition

Folders: G to R

Health Fee

H (Personal)

Houston Hall and Irvine - Mr. Angell

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Box 10      Dean Henry Correspondence, c. 1940-1947 (cont.)

Housing for Veterans

Institute of Local and State Government

Ivy League

Committee on Interdepartmental Relations

Military and Naval ROTC

Office Manager

Placement Service and Student Aid - Dr. Clewell

Political Rallies

President's Luncheon for New Students

President's Christmas Dinner

President McClelland

Provost Musser

Box 11      Radio Quiz Program

Correspondence Folders 'S' - 'Z'

Transportation

University Publications

Class Elections - Class Activities - Honors Elections

Undergraduate Activities - Clubs and Societies

Undergraduate Council

Dr. Althea K. Hottel - Women's Activities

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Box 10      Dean Henry Correspondence c. 1940-1947 (cont.)

    Pi Mu Sigma

    Photographic Society

    Pi Delta Phi (Hon. French)

    Pi Mu Epsilon

    Pi Gamma Mu

Box 11

    Radio Club

    Red, White and Blue Ball

    Roundtable Club

    Scabbard and Blade

    Scales Society

    Sigma Xi

    Sigma Tau

    Sophomore Class Council

    Sophomore Hop

    Sphinx Senior Society

    Senior Class Council

    A Statement by Thomas Gates, President

    Sphinx Senior Society Award

    Tau Beta Pi (Moore School)

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- Box 11      Dean Henry Correspondence, c. 1940-1947 (cont.)
- Transportation Society
  - Undergraduate Council Matter
  - Undergraduate Council and Campus Elections
  - Ivy Ball 1929
  - Vigilance Committee
  - Wharton Association
  - Women's Student Activities
  - Undergraduate Activities (Clubs and Societies)
  - Committee on Student Welfare
  - Fraternity - Scholarship Standing
  - Burns, Wm. J. Agency (Patrolling of Fraternity Houses)
  - Clubs and Activities Out of Existence
- Box 12      Sphinx Leadership Award, 1946-1947
- Cheerleaders Letters, 1939-1945
  - Complaints 1947-1951
  - President McClelland
  - Dormitories - General, 1943-1947
  - NFPS Housing Plans
  - NFPS

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Box 12      Dean Henry Correspondence, c. 1940-1947 (cont.)

Committee - Post War Planning for Returned Service

Men - Dr. Lees

New Equipment - Men' s Dorms, 1943-1944

Dormitory Equipment Transfers

Eligibility Committee, 1934-1940, 1942-1945

Fraternity Average Procedure, 1941-1942

Fraternity Officers

Fraternity Initiations and Hazing, 1938-1945

Fraternities - Report of the Special Committee of Fraternity Affairs

Rushing and Pledging Form Letters

General Correspondence, 1945-1947

Folders A - A

P, Personal

Alpha Chi Sigma (Hon. Chem.)

American Chemical Society

American Institute of Chemical Engineering

American Institute of Electrical Engineering

American Society of Civil Engineering

Architectural Society

Band Committee, 1936-1938

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Box 12      General Correspondence, 1945-1947 (cont.)

Band (Financial Matters)

Band (General Correspondence)

Band (Minutes, membership, form letters)

Band (Trips and Playing Engagements)

Band (Visiting Bands)

Band (Uniforms and Instruments)

Pennsylvania Players

Baseball

Basketball

Boxers Club

Crew

Amended Constitution of the Arts & Science Association of the University  
of Pennsylvania

Sports and Sports Clubs, 1941-1943

Beta Gamma Sigma

Choral Society

Glee Club, Music Club

Chaplain's Religious Council

Christian Association

Compass & Chain Society

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Box 12      General Correspondence, 1945-1947 (cont.)

    Caducean Society

    Chess Club

    Daily Pennsylvanian's Editorial and Business Boards

    Debate Council - Officers and Managers

    Delta Phi Alpha (Hon. German)

    Dental Discussion Group

    Eta Kappa Nu

    Eta Sigma Phi (Latin Classical)

    Fanfare Society

    Fighting French Club

    Flying Club

    Franklin Society

    Fraternity Council

    Freshman Class Council

    Friars Senior Society

    German Club

    Hexagon Senior Society

    Houston Hall Student Board of Governors

    Inde-Penn-Dance

    Insurance Society

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- Box 12      General Correspondence, 1945-1947 (cont.)
- Interfraternity Ball - Groups A and B
- Box 13      Interfraternity Council Groups A and B
- Italian Club
- Ivy Ball 1939-1946
- Junior Prom
- Mask and Wig Club
- Miscellaneous Activities
- Moore School Record - Officers
- Record - Officers
- Triangle - Officers
- Undergraduate Council
- Women's Record
- Entertainment of Trainees
- Committee on Educational Policy and Planning
- Delta Upsilon
- Fraternities
- General Correspondence
- Military and Civilian Houses
- Franklin Society

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- Box 13      General Correspondence, 1945-1947 (cont.)
- Freshman Week
  - W.A.C.
  - Fraternity Inventory Claims
  - Fraternities (General)
  - Rifle Club, 1940/1942
  - Fraternities Open Summer, 1949
  - Fraternity Warnings (Parties)
  - Fraternity Rushing (Correspondence)
  - Fraternities (Civilian Housing)
  - The Daily Pennsylvanian
  - Dormitory Council
  - Dormitory - Senior Advisors, 1946-1949
- Box 14      Freshman Week Program, 1947-1948
- Friars Senior Society
  - Hey Day Committee, 1947-1948
  - Musicians Union
  - NSA Correspondence
  - NSA Bulletin
  - NSA Miscellaneous
  - NSA Publicity

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- Box 14      General Correspondence, 1945-1947 (cont.)
- Penn Players - Correspondence and Constitution
  - "Religion in Life" Week
  - Sphinx Senior Society
  - Student Conference at Prague, 1946
  - Undergraduate Council, 1947-1949
  - General Correspondence (Alphabetical), 1949-1951
  - American Legion Convention
  - American Youth Hostels
  - Athletic Awards Committee
  - Cheerleading - Letters
  - Dorm Council, Dorms (General), Dorms (Proctors)
  - William DuBarry, 1949-1950
  - Eligibility - Proposed Forms, Letters
  - Committee on Eligibility
- Box 15      Amy Housing in Fraternities
- Army Equipment in Fraternities
  - Army - New Housing
  - Athletic Awards Committee
  - Cheerleading - General Correspondence, 1950-1951

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Box 15      General Correspondence, 1945-1947 (cont.)

- Class Elections, Activities
- Dormitory Administration
- Dormitory - General Correspondence
- Dormitory Proctors, 1950-1951
- Dormitory - Student Advisor Applications, 1950-1951
- William DuBarry - Executive Committee Action, 1950-1951
- Eligibility Committee - General Correspondence, 1950-1951
- Eligibility V12 and V7
- Eligibility Code and Forms, 1950-1951
- Fraternities - Equipment Inventory
- Freshman Week Program, 1949
- Freshman Week Program, 1950
- Housing Office
- Housing Office Forms and Operation
- National Collegiate Athletic Association
- Parietal Committee
- Parietal Committee -Correspondence and Minutes of Meetings, 1950-1951
- Parietal Disciplinary Committee, (1950-1951)
- P (Personal)
- Mr. Peters

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- Box 15      General Correspondence, 1945-1947 (cont.)
- Proposed University Commercial Center, 1951
  - Dr. Harold E. Stassen, 1950-1951
  - Dr. Stassen
  - Student Activities - General
  - Student Activities - All University Council, 1950-1951
  - Student Activities - General Correspondence, 1950-1951
  - Student Activities - Deposits
  - Undergraduate Council
  - Undergraduate Council Elections
  - Undergraduate Council - General Correspondence, 1950-1951
  - University Calendar, 1949 -1951
  - Wharton School Conferences, 1951
- Box 16      Correspondence, 1948-1952
- Admissions
  - Appointments
  - Articles for Publication
  - Buildings and Grounds
  - Chaplain (Newman Club - Hillel Foundation)
  - Christian Association

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Box 16      Correspondence, 1948-1952 (cont.)

- Civilian Defense
- Committee on Student Affairs
- Comptroller
- Dormitories (General)
- Dormitories (Mr. Johnston)
- Vice-Pres. DuBarry
- Committee on Educational Policy and Planning
- Committee to Study Eating Facilities
- Executive Committee Action
- Fraternities (General Correspondence)
- Use of Fraternity Houses by Democratic - Republican Conventions
- Freshman Week
- H (Personal)
- Houston Hall and Irvine (Mr. Day)
- Interfraternity Alumni Council
- Committee on Interdepartmental Relations
- Ivy League
- Junior Class Council
- Kappa Phi Kappa

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Box 16      General Correspondence, 1945-1947 (cont.)

    Kite and Key Officers

    Louis Marshall Society

    Moore School Council

    Nursing Education Association

    Parietal Committee

    Philomathean Society

    Placement Service and Student Aid

    Provost Musser

    Military and Naval ROTC

    Rushing Letters

    Captain Ryan

    Selective Service

    Sphinx Leadership Awards

    Surplus Government Property

    Transportation

    Undergraduate Clubs and Societies

    Undergraduate Council

    University Publications

    Veterans

    Withdrawals, 1949-1952

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Box 16 Correspondence 1948-1952 (cont.)

Women's Activities - Dr. Hottel

Box 17 General Correspondence Folders (1945-1951)

Alphabetical A-Z

Student Activities Registered, 1953-1955

Student Activities - Officers, 1950-1952

General Correspondence, 1945-1947 (cont.)

*[Ring-binder note for the following: "Should be reclassified from Dean of Students to Dean of Residential Life--UPE6.1" ]:*

Residential and Recreational Facilities & Subcommittee on Social and Recreational Needs, (1950-1955)

Valley Forge Proposals, 1957-1958

Received from Assistant Dean for Residential Life for Fraternity Affairs. Beta Theta Pi Fraternity #265, Committee on Inter-Group Relations, Annual Report 1963-64; Letter re destruction of fraternities by Redevelopment Authority Locust St. Closing

Undergraduate male fraternities and Interfraternity Council

Box 18 Fraternity Affairs office files, 1968-1969

Copy of budget

Year end budget summary -- for 28 houses in alphabetical order

Census information sheet

1969-1970 bid records

Deeding of Fraternities

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Box 18      Fraternity Affairs office files, 1968-1969 (cont.)

Fraternity Studies, 1960-1965

Fraternity Study Committee

Fraternity Survey Board

IFAC Correspondence, 1946-1955

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