

UNIVERSITY of PENNSYLVANIA



**The University Archives
and Records Center**

**Guide to the
School of Nursing
Records, 1908 - 1998**

58 Cubic ft.

UPC 8

Prepared by Kaiyi Chen

2001

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PROVENANCE

Transferred from the School of Nursing in 1974, 1991, 1997 and 2000.

AGENCY HISTORY

Although the Hospital of the University of Pennsylvania started a nurse training program as early as 1886, the University did not begin its nursing degree program on a collegiate basis until 1935 when, at the request of the Board of Directors of the Pennsylvania State Nurses Association, the Board of Trustees of the University authorized the establishment of a Department of Nursing Education in the School of Education. Katherine Tucker was appointed Professor and Director of the department, a position which she retained until her retirement in 1949. Programs leading to the degree of Bachelor of Science in Education, with majors in nursing education and public health nursing, were offered to graduates of hospital nursing schools. Courses were also offered in Extension Divisions to nurses in eastern Pennsylvania and Delaware. In 1937, a program leading to the degree of Master of Science in Education with a major in nursing education was established. In 1944, the Trustees of the University further

authorized the establishment, in the Division of Medical Affairs, of a Basic Collegiate School of Nursing with a five-year basic program leading to the degree of Bachelor of Science in Nursing. Theresa I. Lynch was appointed Director (the title was changed to Dean in 1946). In 1949, Lynch was appointed Director of the Department of Nursing Education, in addition to her responsibilities as Dean of the Basic School.

In 1950, the Department of Nursing Education merged with the Basic School to form the School of Nursing of the University of Pennsylvania as an independent professional school in the Division of Medical Affairs. The school offered both the degree of B.S. in Nursing Education and the degree of B.S. in Nursing. Graduate courses leading to the degree of M.S. in Education with a major in Nursing Education remained in the School of Education.

In 1951, the School of Nursing, with approval by the Educational Council, initiated a program for graduates of diploma courses leading to the degree of Bachelor of Science in Nursing to replace gradually the baccalaureate programs in nursing education which had been started in 1935. In 1953, the School secured approval from the Trustees for a four-year program to replace the five-year basic program. In 1954, the School received accreditation by the National League for Nursing for its programs leading to baccalaureate degrees for graduates of hospital nursing schools. The same year, programs leading to the B.S. in Nursing Education were discontinued. The program for registered nurses leading to the degree of B.S. in Nursing was revised and renamed as the General Nursing Curriculum for Registered Nurses. Additionally, the School was authorized by the Trustees to undertake a five-year experiment in which a two-year program in nursing leading to an Associates in Applied Science degree was offered. This program was discontinued in the sixties.

In 1957, the School was surveyed again by the Accrediting Service of the Department of Baccalaureate and Higher Degree Programs of the National League for Nursing; full accreditation was awarded to all programs. The Trustees authorized the establishment of the Graduate Division in the School of Nursing with programs leading to the degree of Master of Science in Nursing in 1961.

Frances C. Thielbar, who had been in charge of the masters program in nursing at the University of Chicago, was appointed Chairman of the Graduate Division, a position which she held until her death in 1962.

In 1965, Dorothy A. Mereness became the second dean of the School of Nursing. In 1966, major changes in the Master's curriculum were initiated. Admission and promotion standards were raised and implemented. The curriculum was lengthened from two academic semesters and two summer sessions to four academic semesters. All the clinical programs were reorganized.

After the University accepted responsibility for the Hospital of the University of Pennsylvania in 1973, its Board of Trustees voted in early 1974 to close the nurse training school that had existed with the Hospital since 1886. When the last class graduated from the Hospital school in 1978, the School of Nursing took over the Tri-Institutional Education Building at 420 Service Drive, which has since housed the headquarters and all programs of the School.

The School celebrated its silver anniversary in May 1975. In 1977, Claire M. Fagin became the third dean of the School and held the position until 1991. Norma M. Lang, the fourth dean, served from March 1992 to August 2000.

ARRANGEMENT

1974 and 1991 Accessions (Boxes 1-11):

The records for the 1974 and 1991 accessions are organized into the following eleven series: History and historical documents, 1935-1983; Annual Reports, 1965-1986; Records of the Board of Overseers, Committees, and other meeting institutions, 1950-1998; Administration, 1942-1990; Course outline, 1952-1976; Programs and projects, 1948-1974; Budgets, 1936-1971; Alumnae association, 1959-1979; Other organizations, 1940-1982; Subject files, 1908-1976; Photographs,

microfilms, audio and video tapes, 1957-1995.

1997 Accession (Boxes 12-24):

The records for the 1997 accession have been organized into the following series: Annual Reports, 1986-1994; Board of Overseers, Committees, etc., 1978-1996; Administration, 1954-1996; Course syllabus, 1980-1997; Primary Care Graduate Program, 1979-1994; Personnel File, 1966-1998; Alumni Activities, 1964-1989; University of Pennsylvania, 1958; Videotapes, 1981.

2000 Accession (Boxes 25-58):

The records for the 2000 accession have been organized into the following series: Administrative Files, 1966-1994; Teaching and Research Programs, 1980-1993; Individual Faculty Files, 1971-1995; Business/Financial Files, 1981-1994; Book-Reference Collection, 1984-1994; Audio-video Tapes, 1988-1990.

SCOPE AND CONTENT

1974 and 1991 Accessions (Boxes 1-11):

The records of the School of Nursing reflect the history of the school, its functions and programs, as well as its relationship with the University and other organizations.

The series of "History and historical documents, 1935-1983" consists of correspondence of early years, copies of material documenting the University's decisions regarding either its early nursing programs or the School of Nursing in later years, and historical sketches or chronological accounts of the development of the school written at different times.

Annual Reports, 1965-1990, record all major activities of the School annually. Reports of certain years within the period of 1965-1975 are short.

Committee records, 1950-1975, comprise records of all committees and various regular meeting institutions of the School of Nursing. They are mainly minutes and correspondence, and are arranged alphabetically by the name of the institution. Records of the University committees are to be found in the series of "Other organization" with other university records.

The series of Administration, 1942-1990 consists of the following sub-series: reports and statements, NLN accreditation file, social activities file, conferences, contracts, correspondence, dean's file, faculty file, the file of plans, policies and procedures, student file, and miscellaneous material. The reports and statements contained in this series concern progress and evaluation of various programs and academic curricula of the School. The accreditation file is purely of applications or reports to the National League for Nursing for accreditation purpose. The contracts are between the School of Nursing and various hospitals or health care organizations either for nursing practice of the students of the School of Nursing or for the special courses offered to nurses or students from the latter. The dean's file contains papers of the first two deans, Theresa Lynch and Dorothy Mereness. The bulk of the faculty file is the Faculty Manual, available from 1981 to 1988. The "Plan, policies, procedures" file includes long-term planning documents and policy manuals of different periods. The student file contains student handbooks and two sets of nursing graduates master list, 1975-1982 and 1985.

The course outline series contains outlines of all undergraduate and graduate courses. They are mostly courses for programs in nursing. There are only a few for programs in nursing education. Material for each curriculum usually consists of a syllabus, bibliographical listings, and the class schedule. The courses are primarily arranged numerically by the course number.

Programs and projects mainly consist of the academic programs and the grant projects funded by various outside funding sources. The corresponding financial material for some of these grant projects may be found in the series Budgets, 1936-1976.

The series of budgets documents the financial status of the School as well as its individual programs and projects.

Included in the series of "Alumnae association" are records of the Society of the Alumni, which consist of correspondence, minutes, and newsletters.

For simplicity of organization, all documents related to the University and the Hospital of the University of Pennsylvania have been grouped as sub-series in the series of Other organizations. The University documents are mainly records of various University committees concerning the School of Nursing. Included in the series of Other organizations are also records of outside organizations, among them the National League for Nursing and the U.S. Department of Health, Education, and Welfare.

The subject file and the photographs file, small in content, finish out the collection.

1997 Accession (Boxes 12-24):

This record group reflects the development of the School, its functions and programs in more recent years.

The series of Annual Reports starts where an identical series ends in the previous collection. It documents all major activities of the School in the period from 1986 to 1994.

The series of Bard, Committees, etc. comprises records of the Board of Overseers of the School and records of its Council Meeting, Faculty Meeting, Faculty Senate and two committees. As a continuation from a similar series of the previous collection, this series covers the period from 1978 to 1996.

The series of Administration, 1954-1996 consists of the following sub-series: the fiftieth anniversary celebration of the Penn School of Nursing, records of the School's accreditation with the

National League for Nursing, a social activities file, and the file of the Pennsylvania State Board of Nursing which includes the School's reports to the State Board as well as the latter's approval of various programs run by the School.

The Course Syllabus series is a sequel to the course outline series of the previous collection. It includes the courses the School provided for all its programs.

Corresponding to the series of programs and projects of the earlier collection is the series of Primary Care Graduate Program. The new series consists of files of individual faculty members who participated in the research and teaching on the Program, grant proposals and budgets, course syllabus and evaluation, a general file of staff curriculum vitae, and administrative correspondence. Related to this Program is one set of video teaching aids on the skill of patient-centered medical interviewing.

The Personnel File comprises employment data of the faculty and staff of the School, which concerns such personnel matters as appointment, re-appointment, tenure discussion, promotion, compensation and job termination.

Alumni activities are documented in the sub-series of the fiftieth anniversary celebration files as well as the Alumni Activities series. The University of Pennsylvania series consists of three files of the Educational Survey the University of Pennsylvania conducted on its nursing education in 1958.

2000 Accession (Boxes 25-58):

This record group is a continuation to the two earlier record groups of the University of Pennsylvania School of Nursing records. The bulk of the group documents the activity of the School during the Claire M. Fagin administration (1977-1991).

The series of the Administrative Files, 1966-1994, consists of one large sub-series--the Office of the Dean Files, and two smaller ones--the Board of Overseers records and a file of the Ethics

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Committee. The Office of the Dean Files include such major sub-groups or subjects as the file of the American Association of Colleges of Nursing; the file of a nation-wide Baccalaureate Nursing Program survey conducted in 1987; a file of the Bellagio international nursing development conference sponsored by the Penn Nursing School in Italy in 1989; the Nursing Building construction file, the files of the Council of Deans and Council of Undergraduate Deans (both institutions of the University); Dean's general correspondence; a fund raising file; a Hospital of the University of Pennsylvania file; the Institute of Medicine file; the Penn Medical School Dean search file; and the Penn Medical Center file.

The series of the Teaching and Research Programs, 1980-1993, embraces such programs as the Clinical Nursing Scholars Program, the Continuing Education Program, the Dean's Distinguished lectures, the Early Hospital Discharge and Nurse Specialist Follow-up Project, the Nurse-Midwifery Program, the Nursing Serious Illness program, and the Teaching Nursing Home Program.

The Individual Faculty files are professional papers of individual Penn nursing faculty members in relation to various administrative or teaching and research activities each of them was engaged in. This series includes information on Claire Fagin's appointment as the University President Interim as well as files of other faculty members, among them Barbara Lowery (Director for Continuing Education and Chairperson of Psychiatric Mental Health Nursing), Mary D. Naylor (Associate Dean and Director of Undergraduate Studies), Ann L. O'Sullivan, and Catherine Wollman.

The Business/Financial Files documents the financial and fiscal aspects of the School administration from 1981 to 1994. The series consists of two major sub-groups--the gift transmittal file and the comptroller's monthly summary reports of the accounts of the School of Nursing and its various accounting units--departments, centers, programs and funds.

The Book/Reference Collection and the Audio-video Tapes make two small series. The audio cassette tapes are principally the recorded proceedings of the Bellagio international Conference, which the School of Nursing sponsored in November, 1989.

Related Materials: The personal papers of three deans of the School of Nursing--Theresa I. Lynch, Dorothy A. Mereness, and Claire M. Fagin--are in the collections of the [Center for the Study of the History of Nursing](#).

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INVENTORY

1974 and 1991 Accessions (Boxes 1-11)

Box 1 HISTORY AND HISTORICAL DOCUMENTS, 1935-1983

- | | |
|------|--|
| FF 1 | Correspondence of early years, 1935-1936 |
| FF 2 | Clippings of University president's reports, 1937-1954 |
| FF 3 | Minutes of the Board of Trustees of the University, 1944 |
| FF 4 | Nursing School Committee, membership list, 1947 |
| FF 5 | Response to "Questions for the Dean", [1958?] |
| FF 6 | History of the School of Nursing, 1965-1983 |
| FF 7 | Miscellaneous notes of the history of nursing programs |

ANNUAL REPORTS, 1965-1990

- | | |
|-------|-----------|
| FF 8 | 1963-1975 |
| FF 9 | 1977-1978 |
| FF 10 | 1978-1979 |
| FF 11 | 1979-1980 |
| FF 12 | 1980-1981 |
| FF 13 | 1981-1982 |
| FF 14 | 1982-1983 |

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Inventory: Annual Reports**

Box 1

FF 15 1983-1984
FF 16 1984-1986
FF 17 1987-1990

**RECORDS OF THE BOARD OF OVERSEERS, COMMITTEES, etc.,
1950-1998**

FF 17a Board of Overseers, Fall Meeting, 1998 Nov. 5, agenda material
FF 18 Ad Hoc Committee on course N58, Minutes, 1963-1964
FF 19 Ad Hoc Committee to Plan N300, Minutes, 1967-1969
FF 20 Admission Committee, annual report;, 1967-1974
 Advisory Council
FF 21 Correspondence, 1963-1967
FF 22 Rules and regulations and membership list, 1965
FF 23 Basic Nursing Curriculum Committee, 1966-1967
FF 24 Cap Committee, Minutes, 1956
FF 25 Committee on Academic Appointments and Promotions, annual report,
 1964-65
 Committee on Admissions, Promotions & Records
FF 26 Annual report, 1961-1967
FF 27 Minutes, 1963-1966
FF 28 Committee on Curriculum, annual report, 1964-1965
FF 29 Committee on Historical Resources in Nursing, Annual report and
 collection appraisal correspondence, 1966-1970
FF 30 Committee on School of Nursing & Agency Relationships, Minutes and
 Agenda, 1957-1962

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Inventory: Records of the Board of Overseers, Committees, etc.

Box 1

- FF 31 Committee to Allocate Travel Funds, Minutes, 1957
- FF 32 Committee to Consider Criteria for Bachelor Program, Minutes, 1957
- FF 33 Committee to Develop One Undergraduate Program, Minutes, 1967-1970
- FF 34 Coordinating Committee, minutes, 1974
- Executive Committee
- FF 35 Annual report, 1965
- FF 36 Minutes, 1967-1971
- FF 37 Faculty Fund Committee, Purpose and policy, 1962
- FF 38 Graduate Admission Committee, annual report, 1973-1974
- Graduate Curriculum Committee
- FF 39 Annual report, 1968-1974
- FF 40 Minutes, 1963-1966
- FF 41 Minutes, 1967-1970
- FF 42 House Committee, Minutes, 1956-1958
- FF 43 In-service Education Committee, Minutes, 1954-1959
- FF 44 Institute & Work Conferences planning committee, Minutes, 1953-1963
- Instructional Aid & Library Committee
- FF 45 Annual report, 1961-1968
- FF 46 Minutes, 1956-1963
- FF 47 Preliminary Committee of Sigma Theta Tau, Minutes, 1958
- Public Relations Committee
- FF 48 Annual reports, 1961-1965
- FF 49 Minutes, 1955-1963

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Inventory: Records of the Board of Overseers, Committees, etc.

Box 1

- FF 50 RN Profile Subcommittee, summary findings, 1974
- FF 51 Science Committee, Minutes, 1957-1960
- FF 52 Special Committee on Public Health, Minutes, 1956-1960
- FF 53 Student-faculty Committee, Minutes, 1958-1963
- Student Health and Welfare Committee
- FF 54 Annual report, 1964-1965
- FF 55 Minutes, 1955-1962
- Undergraduate Curriculum Committee
- FF 56 Annual report, 1965-1972
- FF 57 Minutes, 1974-1975
- FF 58 The Faculty of the School of Nursing, Bylaws, [1952?]-1953
- Faculty Meeting
- Minutes
- FF 59 1950-1952
- FF 60 1953-1954
- Box 2
- FF 1 1955
- FF 2 1956-1957
- Minutes and agenda
- FF 3 1958-1960
- FF 4 1961-1963
- FF 5 Graduate Division Meeting, Minutes, 1963-1971
- FF 6 Graduate Psychiatric Faculty Meeting, Minutes, 1968-1970

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Inventory: Records of the Board of Overseers, Committees, etc.

Box 2

FF 7	Instructional Staff Meeting, Minutes, 1972-1975
FF 8	Maternal and Child Health Nursing Planning Meeting, Minutes, 1956-1957
	Program Chairmen Meeting
FF 9	Minutes, 1959-1960
FF 10	Minutes, 1961-1962
FF 11	Minutes, 1962-1963
	Staff Meeting Minutes
FF 12	1955-1957
FF 13	1958-1960
FF 14	1961-1963

ADMINISTRATION, 1942-1990

Reports and statements

FF 15	Report to Middle States Association of Colleges & Secondary Schools, 1952
FF 16	"A Patient-centered Approach in a Basic Psychiatric Affiliation," 1956
FF 17	Progress report on Recommendations of Collegiate Board of Review, 1958
FF 18	Responses from the Dean for the University Educational Survey, 1958
FF 19	Progress report on Recommendations re nursing program, 1959
FF 20	Report on Programs leading to the degree of MS in nursing, 1960
FF 21	Proposed programs for MS degree in nursing, 1960
FF 22	Report on basic program, 1961-1962

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- Box 2 Reports and Statements (cont.)
- FF 23 Response to NLN comments & questions re accreditation, 1963
- FF 24 Integration of mental health principles into the basic curriculum,
[1965?]
- FF 25 Report to the Joint EPC/Budget Subcommittee, 1979
- FF 26 Promotional Statement "Caring for the Future: the Case for
Support," 1985
- Accreditation file, NLN
- FF 27 Application to NLN for accreditation, 1954
- FF 28 Report to NLN, 1957
- FF 29 Progress report to NLN re accreditation, w/supplement, 1960
- FF 30 Report to NLN for accreditation, 1963 (I)
- FF 31 Report to NLN for accreditation, 1963 (II)
- FF 32 Progress report to NLN, 1967
- FF 33 Report to NLN, 1971 (I)
- FF 34 Report to NLN, 1971 (II)
- FF 35 Supplementary report to NLN re accreditation, miscellaneous,
no date
- Box 3 Activities, social
- FF 1 Twenty-fifth anniversary program and newsletter, 1975
- FF 2 Fiftieth anniversary, congratulation from Villanova University,
1985
- FF 3 Fiftieth anniversary symposium, program, 1985
- Conferences
- FF 4 Conference for Nurses, chronic renal disease, 1969
- FF 5 Administration in Nursing, 1969

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Box 3	Conferences
FF 6	Counseling and Guidance of Students, 1966
FF 7	Counseling, Guidance and Evaluation of Nursing Service Personnel, 1965
FF 8	Crisis of Adolescence, 1967
FF 9	Current Trends in Pharmacology, 1965
FF 10	Current Trends in Pharmacology, 1966
FF 11	Education for Nursing Practice, 1967
FF 12	Family Mental Health, 1965
FF 13	Identification and Teaching of Mental Health Concept, 1970
FF 14	Improvement of Patient Care--Out-patient Emergency Unit, 1964
FF 15	Improving Patient Care through Better Communications, 1966
FF 16	Improvement of Patient Care, 1966-1968
FF 17	Integrating Mental Health Principles in Diploma Schools of Nursing, 1968
FF 18	Integration of Mental Health Concept in Patient Care, 1969
FF 19	Nurse as a Key Figure in the Therapeutic Use of the Environment in a Psychiatric Setting, 1968
FF 20	Personalizing Care, 1970
FF 21	Practice of Public Health Nursing, 1964
FF 22	Public Health--A Social Movement, 1970
FF 23	School Nurses, 1963-1967
FF 24	Second Eastern Conference on Nursing Research, proceedings, 1976
	Short-term conferences
FF 25	Counseling and guidance of students, 1965

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Box 3	Conferences
	Short-term conferences (cont.)
FF 26	Evaluation of students, 1964
FF 27	Improvement of patient care, 1964
FF 28	Nurse and Law, 1964-1966
FF 29	Patient care, evening and night supervision, 1965
	Summary reports
FF 30	1963-1964
FF 31	1965
FF 32	1966
FF 33	Teaching the practice of nursing, 1964-1966
FF 34	Continuing education program for academic year 1966-1967, annual report
	Contracts
FF 35	Bryn Mawr Hospital, 1960-1962
FF 36	Chestnut Hill Hospital, 1955
FF 37	Children's Hospital of Philadelphia, 1953-1959
FF 38	Delaware County Community Nursing Service, 1953-1956
FF 39	Germantown Dispensary and Hospital, 1952-1959
FF 40	Hospital of the University of Pennsylvania, 1956-1959
FF 41	Jefferson Hospital, 1954
FF 42	Mercy-Douglass Hospital, 1958-1960
FF 43	Methodist Episcopal Hospital, 1951-1959
FF 44	Norristown State Hospital, 1957-1960
FF 45	Pennsylvania Hospital, 1952-1954
FF 46	Pennsylvania Hospital, 1956-1960

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Box 3

Contracts (cont.)

- FF 47 Philadelphia Division of Public Health Nursing, 1957
- FF 48 Philadelphia General Hospital, 1947-1958
- FF 49 Philadelphia State Hospital, 1955-1961
- FF 50 Presbyterian Hospital, 1953-1960
- FF 51 Starr Center Association, 1954-1957
- FF 52 University of Vermont, 1954-1957
- FF 53 U.S. Naval Hospital, 1950-1960
- FF 54 Veterans Administration Hospital, 1959
- FF 55 VNA of Eastern Montgomery County, Inc., 1957
- FF 56 VNS of Philadelphia, 1956-1958

Correspondence

- FF 57 Community College of Philadelphia, 1967-1972
- FF 58 Courses co-sponsored by Penn State College & PLN at Jefferson, 1961-1962
- FF 59 Educational Policy Committee, 1960
- FF 60 Miscellaneous, 1956-1957
- FF 61 NLN, re accreditation, 1956-1960
- FF 62 NLN, re accreditation, 1960-1966
- FF 63 NLN, re accreditation, 1967-1972
- FF 64 NLN, 1970-1971
- FF 65 School of Allied Medical Professions, 1969
- FF 66 Student field study, 1962
- FF 67 Tri Institutional Education Building, 1972-1973
- FF 68 University, Academic Planning Committee, 1970

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Box 3	Correspondence
FF 69	University, Ad Hoc Committee on Mental Retardation, 1964
FF 70	University, Commencements & convocations, 1956-1960
FF 71	University, Tuition and Fees Committee, 1959-1970
FF 72	University, Undergraduate Affairs Committee, 1968
	Dean's file
FF 73	Biographical data of former deans
FF 74	Dean's correspondence, 1942-1958
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FF 75	Clippings, 1958-1959
FF 76	Correspondence, re Course N600, 1962-1963
FF 77	Correspondence, general, 1960-1961
FF 78	Correspondence, general, 1964-1965
FF 79	Correspondence & personal data, 1959
FF 80	Curriculum vitae, [1971?]
FF 81	Presentation for fund raising, 1957
FF 82	Teaching notes and reference material re course N600, 1962-1963
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FF 83	Correspondence, general, 1966-1970
FF 84	Correspondence, general, 1976-1987
FF 85	Correspondence, display of historical material at CPP, 1973-1976
FF 86	Correspondence, University Academic Planning Committee, 1975
FF 87	Interview, 1973

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FF 89	List of Faculty members' names and data, 1962-1964
FF 90	Faculty members, list and profiles, 1963
FF 91	Administration and faculty list, 1979-1980
FF 92	Faculty Handbook, 1967
FF 93	Faculty manual package, 1968-1969
FF 94	Proposed faculty organization, 1971
Box 4	Faculty Manual
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FF 7	Philadelphia Center for Health Careers, 1975
	Plans, policies, procedures
FF 8	Ten Year Goals, 1971
	Five year plan
FF 9	1982-1987
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FF 11	1986-1990
FF 12	Policies for students in Associate Degree Program, 1957

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Box 4	Plans, policies, procedures (cont.)
FF 13	Policies and procedures re students, 1959
FF 14	Policy Manual (Graduate Division), 1965
FF 15	Policy Manual (Graduate Division), 1977
FF 16	Policy Manual (Undergraduate and Graduate Divisions), 1979
FF 17	Promotional brochure, "Preparing Nurses for the Future," undated
FF 18	Proposal for health and society college house, 1976
FF 19	Short-term training, correspondence, 1965-1966
	Student file
FF 20	Bachelor of Science in Nursing, list of names and addresses, 1960-1972
FF 21	Enrolment, 1959
FF 22	Handbook, undergraduate, 1981-1982
FF 23	Handbook, graduate, 1981-1982
FF 24	Master of Science in Nursing, list of names and addresses, 1971-1972
	Nursing graduates master list
FF 25	1937-1950
FF 26	1951-1960
FF 27	1975-1982
FF 28	1985
FF 29	Women's Faculty Club, 1976
	Miscellaneous
FF 30	Brochures, 1969
FF 31	Certificate of emeritus professorship of nursing education, C. Ruth Bower, 1955

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Box 4	Miscellaneous (cont.)
FF 32	Program and curriculum description, no date
FF 33	Receipt for loan of artifacts to History of Nursing Museum, 1976 & 1983

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FF 34	Associate degree program, bibliography & evaluation
FF 35	Seminar in administration, 1966-1968
FF 36	N11-12 Basic Science in Nursing, 1959-1960
FF 37	N13 Psychology, 1957-1960
FF 38	N14 Psychodynamics of Human Behavior, 1959-1960
FF 39	N15 Nutrition and Diet Therapy, 1956-1960
FF 40	N16 Medical-surgical Nursing I & II, [1958?]
FF 41	N19 Maternity Nursing, 1959
FF 42	N20 Nursing of Children, 1955-1961
FF 43	N22 Psychiatric Nursing, 1956-1961
FF 44	N25 Professional Adjustments and History of Nursing, 1960
FF 45	N26 Community Nursing, 1960
FF 46	N40 Concepts of Inorganic Chemistry related to Health, 1974-1976
FF 47	N41 Principles of Organic & Biochemistry related to Health, 1974-1976
FF 48	N42 Basic Concepts of Pharmacology & Therapeutics, 1974-1975
FF 49	N50 Orientation to Nursing, 1960-1965
FF 50	N51 Human Analogy, 1960-1966
FF 51	N52 Chemistry related to Health, 1960-1974

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- FF 52 N54 Nutrition for Daily Living, 1961-1970
- FF 53 N54 Concepts of Nutrition in Family Health, 1974-1975
- FF 54 N55 Growth and Development, 1963-1968
- FF 55 N58 Fundamentals of Nursing, 1963-1967

Box 5

- FF 1 N60 Medical-surgical Nursing, 1962-1967
- FF 2 N60 Introduction to Clinical Nursing, 1969-1971
- FF 3 N61 Medical-surgical Nursing II, 1962-1964
- FF 4 N61 Care of Physically Ill Adult I, 1967-1971
- FF 5 N61 Nursing Care of Adults in Health & Illness, 1972-1976
- FF 6 N62 Maternity Nursing, 1961-1963
- FF 7 N63 Nursing of Children, 1962-1963
- FF 8 N65 Nursing of Mothers & Children, 1963-1970
- FF 9 N65 Nursing of Children, 1970-1972
- FF 10 N65A Nursing Care of the Childbearing Family, 1970-1975
- FF 11 N65B Nursing of Children, 1970-1972
- FF 12 N65B Nursing of Children, 1972-1975
- FF 13 N67 Psychiatric Nursing, 1962-1972
- FF 14 N67 Nursing the Emotionally Ill, 1971-1972
- FF 15 N67 Nursing in Mental Health & Illness, 1971-1976
- FF 16 N100 Introduction to Public Health Sciences, 1959-1962
- FF 17 N100 Introduction to Public Health Sciences, 1963-1966
- FF 18 N101 Public Health Nursing I, 1953-1960

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Box 5

FF 19	N101 Public Health Nursing I, 1960-1964
FF 20	N102 Field Practice in Public Health Nursing, 1960-1964
FF 21	N103 Public Health Nursing II, 1958-1964
FF 22	N104 Introduction to Public Health, 1956-1957
FF 23	N105 Public Health Nursing, 1964-1966
FF 24	N106 Nursing in Community Health, 1967-1971
FF 25	N106 Nursing in Community Health, 1970-1972
FF 26	N106 Nursing in Community Health, 1972-1975
FF 27	N110 Principles & Techniques in Interviewing & Counseling, 1957-1964
FF 28	N120 Foundation of Nursing, 1952-1956
FF 29	N120 Foundation of Nursing, 1962-1971
FF 30	N120 Historical & Social Foundations of Nursing, 1971-1972
FF 31	N120 Historical & Social Foundations of Nursing, 1975
FF 32	N125 Principles of Teaching in Nursing, 1952-1959
FF 33	N125 Principles of Teaching in Nursing, 1960-1972
FF 34	N126 Tests & Measurements in Nursing Education, 1952-1955
FF 35	N128 & N620 Epidemiology, 1952-1959
FF 36	N129 Administrative Process in Nursing, 1957-1960
FF 37	N129 Administrative Process in Nursing, 1961-1973
FF 38	N131 Anatomy and Physiology, 1952-1963
FF 39	N131 Human Structure and Functions, 1967-1971
FF 40	N131 Human Structure and function, 1971-1976
FF 41	N132 Physiological Chemistry, 1961-1962

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Box 5

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Audiotapes (7 inches in diameter), 5 reels

Physical examination: Male genitalia, anus and rectum

Regina practice session

Cancer conference, March 1963

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- FF 2 N661, Clinical Management of Primary Care with Mature Families, 1983-1987
- FF 3 N661, Clinical Management of Primary Care with Mature Families, 1989 summer-1990
- FF 4 N663, Advanced Concepts of Primary Care, 1982-1987
- FF 5 N663, Advanced Concepts of Primary Care, 1992-1993

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Box 18	Course syllabus (cont.)
FF 6	N900 Independent Study, 1990
	Curriculum Vitae (faculty)
FF 7	A - G
FF 8	current faculty
FF 9	K - Z
	Department of Health and Human Services grant, "Educating Nurse Practitioners for Primary Care"
FF 10	Proposal, 1988
FF 11	Correspondence, 1985-1988
FF 12	Employers survey, 1985-1988
FF 13	Examination sheets on Courses N661, N662, & N667, 1979-1983
FF 14	Faculty Appointment and Preceptor Resume form, n.d.
FF 15	Faculty meetings, minutes, etc., 1985-1992
FF 16	Family/Community Health Division meeting and Mature Family Track meeting, 1990-1991
	General correspondence
FF 17	1987
FF 18	1988-1989
FF 19	1991
FF 20	1992
FF 21	Health and Human Services site visit, 1985-1986

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Box 18	Individual faculty files
	Gray, Margaret
FF 22	1990-1992 (I) (confidential)
FF 23	1990-1992 (II) (confidential)
FF 24	1992-1993 (student references, confidential)
FF 25	“Adaptation to Chronic Illness in Childhood: Diabetes Mellitus,” [after 1987]
FF 26	“Children’s Responses to the Stress of a Chronic Illness,” proposal, 1989
FF 27	Lynaugh, Joan (Chair of the Family and Community Health Division), correspondence, 1989-1990
	O’Sullivan, Ann L.
FF 28	“A Randomized Trial of a Health Care Program for Infants of First-time Adolescent Mothers,” 1988
FF 29	“Funding the Best Model for Delivering Primary Care to Adolescent Mothers and their Infants,” n.d.
FF 30	“Tertiary Prevention with Adolescent Mothers, [1988]
FF 31	Correspondence, 1988 (I)
FF 32	Correspondence, 1988 (II)
Box 19	
FF 1	Health Care for Adolescent Mothers and their Infants, proposal, 1987
FF 2	Weinberg, Linda, correspondence, 1990-1991
FF 3	Whitney, Fay W., Student employment information survey, 1986-1987
FF 4	Whitney, Fay W., (confidential), 1992-1993

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Box 19	Individual faculty files (cont.)
FF 5	Williams, Thelma, (confidential), 1988-1993
FF 6	Wishner, Amy (correspondence), 1992-1993
FF 7	Information brochures, 1989-1991
FF 8	Mature Family Track, course syllabus, 1987-1988
	Nurse Practitioner Programs Training Grant application
FF 9	1984-1987
FF 10	1985
FF 11	Nurse salary survey material, 1990-1991
	Patient-Centered Medical Interviewing
FF 12	Module I, Characterizing Patient-Centered Interviewing, 1981, Workbook & Guide
FF 13	Module II, The Importance of the First Few Minutes, 1981, Workbook & Guide
FF 14	Module III, The Flow of the Interview: Developing Theme and Setting Goals, 1981, Workbook & Guide
FF 15	Module IV, The Outcome of the Interview: Testing Hypotheses & Achieving Goals, 1981, Workbook & Guide
FF 16	Preceptor training workshop, 1988-1989
FF 17	Primary Care Student Information Sheet (survey), n.d.
	Primary care training program
FF 18	Forms, 1988
FF 19	Student survey, 1986-1987

School of Nursing
UPC 8, Boxes 12-24
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Box 19

- FF 20 Program review and student/graduate survey, 1984-1991
- FF 21 Report to the Long Range Planning Committee, 1991
- Robert Wood Johnson Foundation
- FF 22 Annual reports to, 1979-1980
- FF 23 Grant, 1981
- FF 24 Annual report (with budget) to, 1982, 1983
- Grant to Ann L. O'Sullivan
- FF 25 Correspondence, 1982-1985
- FF 26 Correspondence, 1984-1986
- FF 27 Proposal, 1983
- FF 28 Proposal transmittal and correspondence with the Penn
 Office of Research Administration, 1985
- FF 29 Scholarship programs, 1987-1994
- FF 30 State Board visit, 1988
- Student course evaluation
- FF 31 Summary, 1989-1990
- FF 32 Course N663
- FF 33 Courses N646 & N647
- FF 34 Form, faculty assignments, and miscellaneous program description
 hand-outs
- FF 35 Student files (confidential), 1992

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Inventory: Personnel File/Alumni Activities**

Box 19

FF 36 Student problems, 1991

FF 37 Student problems (confidential), 1989

Box 20

FF 1 Task Force to Examine the Graduate Curriculum, Report, 1987 March

FF 2 York, Ruth, "The Pelvic Examination: A Self Study Guide," 1981

PERSONNEL FILE (DEAN'S OFFICE), 1966-1998

FF 3-34 Am - Dis, 1981-1996

Box 21

FF 1-38 Dor- Mi, 1980-1998

Box 22

FF 1-32 Mu - Z, 1975-1997

ALUMNI ACTIVITIES, 1964-1989

FF 33 1987

FF 34 Alumni Dinner, etc., 1985-1986

FF 35 Boston Alumni Club Dinner, 1988 Nov.

Box 23

FF 1 HUP/Penn Joint Alumni Function, 1986 May

FF 2 HUP/Penn Joint Alumni Function, 1988 fall

FF 3 Reception and luncheon, 1985 Sept.-Nov.

**School of Nursing
UPC 8, Boxes 12-24
Inventory: University of Pennsylvania/Videotapes**

Box 23

- FF 4 Receptions, 1988
- FF 5 Receptions, 1989
- FF 6 Society of the Alumni of the School of Nursing, clippings, 1964-1969

UNIVERSITY OF PENNSYLVANIA, 1958

Educational Survey, Nursing Education in the University of Pennsylvania
and in its hospitals

- FF 7 1958 June, by Margaret Bridgman
- FF 8 1958 June (I)
- FF 9 1958 June (II)

VIDEOTAPES, 1981

Box 24

Primary Care Graduate Program

Patient-Centered Medical Interviewing

- FF 1 Module I, Characterizing Patient-Centered Interviewing,
1981, 1 tape (Reserve)
- FF 2 Module II, The Importance of the First Few Minutes, 1981,
2 tapes (one Reserve & one in Beta cassette)
- FF 3 Module III, The Flow of the Interview: Developing Theme and
Setting Goals, 1981, 2 tapes (one Reserve & one in Beta
cassette)
- FF 4 Module IV, The Outcome of the Interview: Testing
Hypotheses & Achieving Goals, 1981, 2 tapes (one Reserve
& one in Beta cassette)
- FF 5 Six Beta cassette tapes, contents not clear

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2000 Accession (Boxes 25-58)

ADMINISTRATIVE FILES, 1966-1994

Box 25	Board of Overseers
FF 1	1985-1990
FF 2	1986-1988
FF 3	Correspondence, 1982 (I)
FF 4	Correspondence, 1982 (II)
FF 5	Meeting material, 1981-1982
	Office of the Dean Files
FF 6	50th anniversary Friends Party, 1987-1990
FF 7	50th anniversary symposium Committee, minutes, 1984-1985
FF 8	50th anniversary symposium, 1985 (I)
FF 9	50th anniversary symposium, 1985 (II)
FF 10	50th anniversary symposium, presentations, 1985
FF 11	Academic Health Council, 1977-1980
FF 12	Academic Planning Committee, 1977-1978
FF 13	Accreditation visit, 1984
FF 14	Admission Plan, 1983-1986
FF 15	Admissions, 1986-1988
FF 16	Adult Health and Illness, 1987-1988
FF 17	Allentown hospitals, affiliation, 1977
FF 18	Alumni Council on Admissions, 1977-1979

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Box 25	Office of the Dean Files (cont.)
	American Association of Colleges of Nursing
FF 19	1982-1983
FF 20	1983-1984 (I)
FF 21	1983-1984 (II)
FF 22	1983-1988
FF 23	1984-1985
FF 24	1988-1989 (I)
FF 25	1988-1989 (II)
FF 26	Advisory Committee for Generic Baccalaureate Nursing Data Project, 1984
Box 26	
FF 1	Annual report, pamphlets, etc., 1983-1987
FF 2	Correspondence and clippings, 1985-1986
FF 3	Reports, etc., 1984
FF 4	Survey, etc., 1984-1987
FF 5	American Cancer Society, grant and site visit, 1984
FF 6	American Hospital Association, 1984-1988
FF 7	American Journal of Nursing, 1983-1985
	American Nurses Association
FF 8	1982-1983

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Box 26	Office of the Dean Files American Nurses Association (cont.)
FF 9	1985-1986
FF 10	Certification catalog, 1983
FF 11	American Nurses' Association, Inc., 1988
FF 12	Annenberg School of Communications, 1979-1980
FF 13	Annual giving, 1987-1990
FF 14	Annual Report, 1972-1973
FF 15	Awards, 1982-1985
	Baccalaureate Nursing Program survey (nation-wide)
FF 16	1987, (1)
FF 17	1987, (2)
FF 18	1987, (3)
FF 19	1987, (4)
FF 20	1987, (5)
FF 21	1987, (6)
FF 22	1987, (7)
FF 23	1987, (8)
FF 24	1987, correspondence
	Bellagio Conference, 1989 Nov.
FF 25	Claire Fagin's paper "International Nursing Development: Consensus on Solutions"
FF 26	Correspondence and publicity, 1989

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Box 26	Office of the Dean Files Bellagio Conference, 1989 Nov. (cont.)
FF 27	Correspondence, 1988-1989 (I)
Box 27	
FF 1	Correspondence, 1988-1989 (II)
FF 2	Correspondence, 1989
FF 3	Correspondence, 1989-1990
FF 4	Meeting material
FF 5	Papers
FF 6	Photographs, envelope I
FF 7	Photographs, envelope II
FF 8	Photographs, envelope III
FF 9	Biomedical Library Advisory Committee, 1984-1985
FF 10	Boston Alumni trip, 1988
FF 11	BRSB Award, 1990
	Building construction files
FF 12	Alterations for Nursing Research Offices, 1989
FF 13	Balcony renovation, 1984-1986
FF 11	Building alteration file, architectural drawings, five, 1985
FF 14	Building alteration file, budget, 1985
FF 15	Building alteration file, correspondence, 1985-1986

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Box 27	Office of the Dean Files Building construction files (cont.)
FF 16	Building maps and floor plans, 1977
FF 17	Building Site Visit by the Department of Health and Human Services of Philadelphia, 1985
FF 18	Classroom maintenance, 1983, 1987
FF 19	Elevator repairs, 1986
FF 20	Facility renovation, entrance, 1984-1985
FF 21	Facility renovation, Nursing Research Center, 1989
FF 22	Facility renovation, Rear Balcony, 1987-1988
FF 12	Floor plans, seven, 1990
FF 23	Maintenance contracts, with correspondence and drawings, 1982-1985
FF 24	Nursing Building Administrator correspondence, 1987-1988
FF 25	Nursing Building Administrator correspondence, 1988-1989
FF 26	Nursing Education Building Connector Project, 1984-1985 (I)
FF 27	Nursing Education Building Connector Project, 1984-1985 (II)
FF 28	Nursing History Center, 1987-1988
FF 29	Space analysis, 1974-1977
FF 30	Space audit and scheduling, 1985-1987

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Box 28	Office of the Dean Files Building construction files (cont.)
FF 1	Space Committee, minutes and correspondence, 1974-1986
FF 2	Space inventory and rentals, 1977-1984
FF 3	Space, 1987-1988
FF 4	Space, Children Hospital of Philadelphia, 1977-1986
FF 5	Space, School of Medicine, 1977-1985
FF 6	Teaching Nursing Home partition, 1982
FF 7	Candlelight ceremonies, 1966-1982
FF 8	Candlelight, 1982 May
FF 9	Career advising and resources, 1977-1978
FF 10	Cedar Crest College, 1984-1985
FF 11	Center for Continuing Education, Annual Report, 1978-1980
FF 12	Center for Nursing Research, 1985
FF 13	Center for the Study of Aging, 1976-1981
FF 14	Center for the Study of Aging, Status Report, 1982-1983
FF 15	Center for the Study of the History of Nursing, 1986-1988
FF 16	CHOP (Children's Hospital), 1984-1989
FF 17	City of Philadelphia, Department of Public Health, Biennial Report, 1981-1983
FF 18	Claire M. Fagin interview in Nursing Economics, 1989

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Box 28	Office of the Dean Files (cont.)
FF 19	Class size report, 1992
FF 20	Classroom instruction forms, n.d.
FF 21	College of General Studies, 1976-1980
FF 22	Committee on Studies Involving Human Beings, Nurse Home Care--High Risk Pregnant Women: Outcome and Cost, 1990 Oct.
FF 23	Commonwealth Fund, Commission on Elderly People Living Alone, 1987-1991
FF 24	Community Health Nursing, 1986-1989
FF 25	Community Health Nursing, Nursing 341 Evaluation, 1990
FF 26	Computer application, 1984-1988
FF 27	Conflict of Interest Committee, 1975
FF 28	Correspondence, 1989-1990
FF 29	Correspondence, Medical School, 1988
	Council of Deans
FF 30	1985 Nov. retreat
FF 31	1985-1986
FF 32	Minutes and agenda, 1981
FF 33	Minutes, etc., 1985
FF 34	Minutes, etc., 1986
FF 35	School of Social Work reports, 1980-1981

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Box 29	Office of the Dean Files (cont.)
FF 1	Council of Graduate Deans, 1977-1980
	Council of Undergraduate Deans
FF 2	1985 Fall
FF 3	1986
FF 4	1986 Spring
FF 5	1987
FF 6	1987 Fall
FF 7	1988 (I)
FF 8	1988 (II)
FF 9	Review of Nassau Fund, 1987 Jan.
FF 10	Course evaluation and reappointment review, 1981-1982
FF 11	Course listing, enrollment, and faculty payment, 1993-1994
FF 12	Course listing, n.d.
FF 13	Course staffing and enrollment, 1993
FF 14	Course staffing report for FY 1994-1995
FF 15	Course Staffing Report, 1993 Jan.
FF 16	Course Staffing Worksheet, 1994 fall
	Dean's correspondence
FF 17	1976

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Box 29	Office of the Dean Files Dean's correspondence (cont.)
FF 18	1977-1978 (I)
FF 19	1977-1978 (II)
FF 20	1979 Jan. - June
FF 21	1979 July - Dec.
FF 22	1980 Jan. - March
FF 23	1980 Apr. - May
FF 24	1980 June - Aug.
Box 30	
FF 1	1980 Sept. - Oct.
FF 2	1980 Nov. - Dec.
	Deans' Meeting,
FF 3	1977-1986
FF 4	1985-1986, minutes, etc.
FF 5	1987-1988
	Department of Health and Human Services grant application
FF 6	Graduate Program in Nurse Midwifery, 1991
FF 7	The Incidence and Pattern of Breastmilk Jaundice, 1991
FF 8	Department Teaching Analysis, 1990-1991

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Box 30	Office of the Dean Files (cont.)
	Division summary
FF 9	Adult Health and Illness, 1992-1993
FF 10	Faculty and Community Health, 1992-1993
FF 11	Health Care of Women, 1992-1994
FF 12	Nursing of Children, 1992-1994
FF 13	Psychiatric Mental Health, 1992-1994
FF 14	Science and Role Development, 1992-1993
FF 15	Doctoral Program, 1983-1988
FF 16	Evaluation of the role of Nurse practitioners, 1991-1993
FF 17	Evaluation of the role of Nurse practitioners, papers, 1991-1992
FF 18	Executive Committee, 1987-1988
	Faculty Council on Undergraduate Education
FF 19	1985-1986
FF 20	Meeting agenda and summary, 1987
	Faculty load report
FF 21	1993 fall
FF 22	1993 spring
FF 23	1994 spring
FF 24	Faculty Meeting, agenda, etc., 1988

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Box 30	Office of the Dean Files (cont.)
FF 25	Faculty Profiles, 1988
FF 26	Faculty Senate, 1976-1981
FF 27	Faculty workload, 1978-1987
FF 28	Fagin, Claire, Keynote address at 1978 NYSNA Convention
FF 29	Fiftieth Anniversary Symposium "Nursing as a Force for Social Change," Proceedings, 1985 Sept. 20-21
FF 30	Financial correspondence, 1990-1991
FF 31	Five Year Plan, 1970-1986
	Fund raising
FF 32	Allstate Foundation, 1981
FF 33	American Cancer Society, 1982-1984
FF 34	American Nurses Foundation, 1983-1985
FF 35	Buttenweiser, Elizabeth, Nursing Fund, 1981
Box 31	
FF 1	Calder, Louis, Foundation, 1979-1986
FF 2	Commonwealth Fund, 1982
FF 3	Exxon Grant, 1981-1982
FF 4	Fairchild Foundation, 1983
FF 5	Ford Foundation, 1981
FF 6	Health Sciences Consortium, Publishing Agreement, 1988

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Box 31	Office of the Dean Files Fund raising (cont.)
FF 7	Helene Fuld Health Trust, 1981-1987
FF 8	Independence Foundation Loan Fund, 1987-1990
FF 9	Ireland Foundation, 1981
FF 10	Kemper Foundation, 1981
FF 11	Miscellaneous, 1984-1986
FF 12	Robert Wood Johnson Foundation, 1982
FF 13	Robert Wood Johnson Foundation, 1987
FF 14	Westinghouse Scholarship, 1983-1987
FF 15	William Penn Foundation, 1979-1983
FF 16	Gerontological Nurse training project, 1978
FF 17	Gifts to the School of Nursing, 1989-1990
FF 18	Health Care of Women Program, 1986-1988
FF 19	History of Nursing Center, 1984-1985
	Hospital of the University of Pennsylvania
FF 20	1984-1986
FF 21	Financial statements, 1988 Oct., Nov., Dec. & 1989 Jan.
FF 22	Financial statements, 1989 Feb. & March
FF 23	Fiscal Year 1990 Budget
FF 24	HUP Director of Nursing search, 1987-1988

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Box 31	Office of the Dean Files (cont.)
	HUP Executive Director Search
FF 25	1985-1986 (I)
FF 26	1985-1986 (II)
FF 27	1985-1986 (III)
FF 28	HUP nursing, 1987-1988
	Institute of Medicine
FF 29	Annual Program Plan, 1981
FF 30	Committee for Designing a Two-year Nursing Study, 1980 July
FF 31	Committee to Plan a Two-Year Study of Nursing and Nursing Education, final report, 1980 Sept.
FF 32	Council meeting agenda, 1981 March 18
FF 33	Council meeting agenda, 1981 June-July
FF 34	Council meeting agenda, 1981 June 2
FF 35	Council meeting, minutes, 1980
Box 32	
FF 1	Draft report "Marijuana and Health," 1981 Nov.
FF 2	Nursing and Nursing Education: Public Policies and Private Actions, 1983
FF 3	Organization and Members, 1982-1983

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Box 32	Office of the Dean Files Institute of Medicine (cont.)
FF 4	Review report, "Airline Pilot Age, Health, and Performance," 1981 Feb. 18
FF 5	International Federation for Documentation, Abstracting Services, Vol. 1, 1969
FF 6	Intersession income, 1988
FF 7	Israel connections, 1986
FF 8	Kellogg Foundation National Fellowship, Health Administration, 1979-1981
FF 9	Loma Linda University School of Nursing, 1984
FF 10	Long Range Planning Committee, 1985-1988
FF 11	Long-Term Disability Board, 1979-1981
FF 12	Marion O. Ware Award, 1982
FF 13	MARNA (Mid Atlantic Regional Nursing Association), 1985-1986 Medical Center, Health Services Committee
FF 14	1988
FF 15	1989
FF 16	Capital budget etc. 1988-1989
FF 17	Medical Center, Long Range Planning Oversight Committee, 1989 Medical School Dean Search Committee
FF 18	1988 (I)

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Box 32	Office of the Dean Files Medical School Dean Search Committee (cont.)
FF 19	1988 (II)
FF 20	1988 (III)
FF 21	1989
FF 22	Minutes, 1988
FF 23	Minutes, 1989
FF 24	Medical School, Study of the Role and Organization of the Basic Sciences in Medical Education, Vol. 1, 1977 March
Box 33	Mediq Architects, Inc., Specifications for the Nursing Education Building Connector
FF 1	1985 (I)
FF 2	1985 (II)
FF 3	Metro-New Jersey-Penn Alumni Club, 1986
FF 4	Minority Awareness, 1985-1986
FF 5	Minority funding needs, 1990
FF 6	Nassau Fund, 1992
FF 7	1986 National Advisory Mental Health Council, ring-binder manual
FF 8	1983 (I)
FF 9	1983 (II)
FF 10	1983 (III)

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Box 33	Office of the Dean Files (cont.)
FF 11	Network installation file, n.d.
FF 12	Network records, 1992
FF 13	NIMH Training project, grant proposal, 1987-1989
	Nurse Education Building architectural drawing
FF 11	Alterations for Nursing Research Offices, six drawings, 1989 Feb. 3
FF 11	Tri-Institutional Facilities Program, Ground Floor Plan, 1969 Sept. 26
FF 14	Nurse/Physician Collaboration Planning Conference, 1990 Feb.
FF 15	Nurse-Midwifery Program, description, 1979
FF 16	Nurses for Dukakis-Bentsen Press Conference, 1988 Nov. 1
FF 17	“Nurses for the Future” Invitational Conference, 1987 June
FF 18	“Nurses for the Future” Invitational Conference, 1987 June, papers
FF 19	Nursing 340, Test I, 1990
FF 20	Nursing Associates Program, 1983
FF 21	Nursing Capitation Grant, 1978-1979
FF 22	Nursing Economics Foundation, 1992-1993
FF 23	Nursing Grant Activity Report, 1986
FF 24	Nursing of Children Section, 1985-1988
FF 25	Nursing Term Chairs, 1992

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Box 33	Office of the Dean Files (cont.)
FF 26	Old, Poor, Alone, and Uninsured, 1987 (I)
FF 27	Old, Poor, Alone, and Uninsured, 1987 (II)
FF 28	Parent Committee, 1985-1986
FF 29	Patient satisfaction survey, 1989
FF 30	Penn Affirmative Action, "Recruitment Resource Manual," 1984
FF 31	Penn Affirmative Action, correspondence, 1975-1985
FF 32	Penn Medical Center Plan, 1988-1989
FF 33	1987
FF 34	1988
FF 35	1989
FF 36	HUP 1988 financial statements and 1989 capital budget
FF 37	Pennsylvania Higher Education Nursing Schools, Inc., 1984-1985
FF 38	Pennsylvania Plan, 1984-1986
FF 39	PENNursing News, 1988
FF 40	Perinatal Evaluation Center, questionnaire
FF 41	Perinatal nurse practitioner program, 1991-1992
Box 34	
FF 1	Personnel Committee, 1988
FF 2	Pew Memorial Trust, Center for Nursing Research, 1983-1984

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Box 34	Office of the Dean Files (cont.)
FF 3	Physician Payment Review Commission, Commission Public Meeting, 1991 Feb.
FF 4	Planning analysis, 1984
FF 5	Primary Care Advisory Committee, 1978-1980
FF 6	Professional Organization Activity, 1984-1985
FF 7	Professorial and Professional Personnel Activity Report, 1990 fall Provost, Office of
FF 8	1973-1978
FF 9	1979-1980
FF 10	1981
FF 11	1982
FF 12	Psychiatric Mental Health Nursing, 1986-1988
FF 13	Public Policy Perspectives essay by Claire M. Fagin, “Consumerism and Health: Whose Body is it Anyway?”
FF 14	“Public Policy perspectives” essay by Claire M. Fagin, [after 1984]
FF 15	Public Relations, 1988
FF 16	Rat problem, 1986
FF 17	Rating Sheets for Journals, 1980-1982
FF 18	Rehabilitation Research and Training Center in Aging, progress Report, 1981

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Box 34 Office of the Dean Files (cont.)

Robert Wood Johnson Clinical Nurse Scholars Program

- FF 19 1985-1988 (I)
- FF 20 1985-1988 (II)
- FF 21 1985-1988 (III)
- FF 22 Robert Wood Johnson Foundation, 1983-1984
- FF 23 RWJ/PEW Planning Grant Retreat, 1989 Oct. 2
- FF 24 Scheduling survey and transcribing policy, 1986
- FF 25 School of Allied Medical Professions, 1976-1979
- FF 26 School of Arts and Sciences, faculty meetings, 1985-1987
- FF 27 School of Arts and Sciences, faculty meetings, 1987-1988
- FF 28 School of Medicine, Department of Radiology, Resource Document, 1981-1986

Box 35

- FF 1 School of Nursing survey, 1986-1988
- FF 2 Science and Role Development Section meeting, 1985 Feb.
- FF 3 Section Heads' Meeting, 1988-1989
- FF 4 Senior Honor Awards, 1984-1986
- Society of the Alumni
- FF 5 Annual Report, 1983-1987

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Box 35	Office of the Dean Files Society of the Alumni (cont.)
FF 6	Correspondence, 1985-1989
FF 7	Minutes, 1986-1988
FF 8	Society of the College, Annual College Day and Post Graduate Program, 1974-1979
FF 9	Staffing Report, 1992-1994
FF 10	Statistics on student geographic distribution and scholastic records on admission, [after 1980]
FF 11	Student Aid Budget, 1993-1994
FF 12	Student financial aid, 1986-1987
FF 13	Symposium, Stress: Biological and Psychological Correlates, 1986 March
FF 14	Teaching/Learning Center proposal, 1986
FF 15	Time Roster Report (on Support Staff), 1988
FF 16	Trustees' Health Affairs Committee, 1973-1979
FF 17	Undergraduate Admission, 1972-1977
FF 18	University calendar, 1977-1979
FF 19	University committee attendance, miscellaneous, 1976-1981
	University Council
FF 20	1981
FF 21	1984

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Box 35	Office of the Dean Files University Council (cont.)
FF 22	1985
FF 23	1986
FF 24	University Health Education Subcommittee, meeting material, 1977-1978
FF 25	University Research Foundation and nursing faculty research interest, 1986-1988
FF 26	University Space Committee, 1977-1978
FF 27	Vice President for Health Affairs, 1983-1988
FF 28	Vice Provost for University Life Search, 1988 (I)
FF 29	Vice Provost for University Life Search, 1988 (II)
FF 30	W. K. Kellogg Foundation, Nursing Administration Program, 1984-1985
FF 31	Women's Faculty Club--Alice Paul Awards, 1984
FF 32	Women's Studies Program, 1983-1986
FF 33	Ethics Committee, Minutes, 1983-1985

TEACHING AND RESEARCH PROGRAMS, 1980-1993

Box 36	Clinical Nurse Scholars Program
FF 1	1983 (I)
FF 2	1983 (II)
FF 3	1983, proposals
FF 4	1984, proposals (I)
FF 5	1984, proposals (II)
FF 6	1984-1985
	Community Care Survey
FF 7	Crozer-Chester Medical Center, 1988
FF 8	Mercy Catholic Medical Center, report, 1989
FF 9	Questionnaire for BSU and/or CMHC Directors, 1985 (I)
FF 10	Questionnaire for BSU and/or CMHC Directors, 1985 (II)
	Continuing Education (Center for)
FF 11	50th Anniversary Research Symposium, 1985-1986
FF 12	50th Anniversary Research Symposium, 1986 March
FF 13	American Dietetic Association, credit application, 1987
FF 14	Cancer in the Life Cycle: Focus on the Elderly, 1986 Dec.
FF 15	Creative Strategies for Managing the Nursing Shortage, 1987
FF 16	Dean's Distinguished Lecture, 1985

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- Box 36 Continuing Education (cont.)
- FF 17 Developing Videotapes: a Practical Workshop, 1986 Dec.
- FF 18 Diabetes Review and Update, 1986 Oct.
- “Diabetes Review & Update” Certification Review Course
- FF 19 California, 1987 March
- FF 20 1987 Apr. (I)
- FF 21 1987 Apr. (II)
- FF 22 Chicago, 1987 Sept. (I)
- FF 23 Chicago, 1987 Sept. (II)
- FF 24 San Antonio, 1987 Sept., (I)
- FF 25 San Antonio, 1987 Sept., (II)
- FF 26 Pittsburgh, 1987 Oct.
- Box 37
- FF 1 University of Pennsylvania, 1987 Oct.
- FF 2 How to Organize, Facilitate and Maintain Support Groups, 1987
 May
- FF 3 Hypertension and Diabetes through the Life Span, 1987 April,
 Evaluation
- FF 4 Legacy from the Past--Agenda for the Future, 1986 Oct.
- FF 5 Legal Aspects of Instruction, 1987 May

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Box 37	Continuing Education (cont.)
	Mid-Atlantic Regional Nursing Association
FF 6	1983-1986
FF 7	Annual meeting, 1985 June
FF 8	Task Force on 1982-1983
FF 9	Task Force on 1984-1986
FF 10	“Nursing and Nutrition in the 80’s” Conference, 1985 Nov., participants’ resumes
FF 11	Nursing research conference, 1989
FF 12	Pennsylvania Perinatal Association, program review and certificates, 1987
FF 13	Politics in Health Care: Impact on Black Americans in the 90s, 1987 May
FF 14	Research Conference Committee, 1984-1986
FF 15	Research Symposium, mailing list, 1985-1986
	Training Program in the Assessment and Treatment of the Sexually Exploited Child
FF 16	1987
FF 17	1987, materials to participants (I)
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FF 19	When Hospital Care Becomes Home Care: Helping Families Cope, 1987 June

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Box 37	Continuing Education (cont.)
	Workshops in Aging, 1987 March
FF 20	(I)
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FF 23	Wound Healing: From Theory to Clinical Practice, 1987 May
	Dean's Distinguished Lectures
FF 24	1980-1981
FF 25	1980-1987
FF 26	1982-1983, manuscripts
FF 27	1985
FF 28	Rabkin/Clifford, 1983
FF 29	Sillis, Grayce M., 1982
	Early Hospital Discharge and Nurse Specialist Follow-up project
FF 30	Biographical sketches of Dorothy Brooten, Karen Rieder, and Steven A. Finkler, 1987
FF 31	Consent Form, 1987
FF 32	Core parts of the proposal, 1987
FF 33	Correspondence with Steven A. Finkler, 1990-1991
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	Hysterectomy CNS log
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FF 12	Letters of Agreement for Advisory Panel and other application appendix material, 1987
FF 13	Master List and summary material, [1989]
FF 14	Reference material (articles not cited)
FF 15	Hysterectomy, case notes
FF 16	Hysterectomy, study by Susan M. Cohen, Andres Hollingsworth and Mary Rubin, "Psychologic Complications of Hysterectomy"
FF 17	Survey forms and codes and Interview Guide, 1984-1988 Miscellaneous research/teaching files
FF 18	Agency for Health Care Policy and Research, "The 50 Most Frequent Diagnosis-related Groups (DRGs)..." 1990
FF 19	American Academy of Nursing, "The Evolution of Nursing Professional Organizations," 1987
FF 20	American Nurses' Association article "Collective Bargaining and the Nursing Profession, " etc. 1983
FF 21	Association of Academic Health Centers, 1987 Annual Meeting, Proceedings, 1987 Oct.

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FF 22	Chronically Mentally Illness Program, Proposal, specific aims, by Nancy Worley, n.d.
FF 23	College of Physicians of Philadelphia, "Medicine & History," 1989, September Commonwealth Fund Commission on Elderly People Living Alone
FF 24	References, 1980-1985 Report "Old, Poor and Sick: A Plan to Improve Medicaid Protection for the Low-Income Elderly"
FF 25	1987, draft (I)
FF 26	1987, draft (II) Geriatric Research & Training Center, "Reducing Restraints: Individual Approaches to Behavior: A Teaching Guide," 1992
FF 27	Sections 1-5
FF 28	Sections 6-10
FF 29	Images of Nursing in Europe, 1988
FF 30	Marie-Christine Bournaki, "The Declining Applicant Pool of Nursing Students: A Challenge for Women," n.d.
FF 31	National Center for Nursing Research, Report to the National Advisory Council for Nursing Research, 1990, 1991
FF 32	National Commission on Nursing Implementation Project, Invitational Conference, 1987

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- Nursing 270, Nursing Care of the Older Adult, reference material
- FF 33 1990-1994 (I)
- FF 34 1990-1994 (II)
- FF 35 1990-1994 (III)
- Box 41
- FF 1 Survey on the utilization of nursing research in clinical practice, by
 Linda J. Burns, 1983, correspondence and reference material
- FF 2 U.S. Senate Special Committee on Aging, "Aging America," 1987-
 1988 Edition
- Nurse-Midwifery Program
- FF 3 American College of Nurse-midwives, 1982-1985
- FF 4 American College of Nurse-Midwives, Quickening, 1980-1984
- FF 5 Articles on ethics, 1986-1990
- Bioethical Decision Making for Nurses, by Joyce E. Thompson
 and Henry O. Thompson, typescript, n.d.
- FF 6 Chapters 1-2
- FF 7 Chapters 3-6
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- FF 11 Clinical Faculty Meeting, 1980-1981

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FF 13	Correspondence, 1985 July-December Course syllabus, class schedule, student progress report and module evaluation
FF 14	N685, Health Assessment of the Adult Female, 1988-1992
FF 15	N685, Health Assessment of the Adult Female, copyright material, 1992
FF 16	N685/N735, Health Assessment of the Adult Female Health Care of Childbearing Women, copyright material, 1994
FF 17	N686, Well Woman Health Care, 1992
FF 18	N686, Well-Woman Health Care Module, copyright material, 1993
FF 19	N686, WWHC clinical performance evaluation, 1992
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FF 22	N686, WWHC examples of skills list, 1992
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FF 11	N687, Preceptor Evaluations, 1988-1989
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FF 17	N687, Student Progress Report Form, End of Module, 1988-1989
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FF 19	N689/N690, Intrapartum/Postpartum/Newborn, copyright material, 1992
FF 20	N691/N693, 1988-1992
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FF 22	Courses N689 & N690 textbook, 1992
	Director correspondence
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 FF 29 Elizabeth Blackwell Health Center for Women, 1988-1989

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 FF 31 Faculty meeting minutes, 1983

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 FF 33 Grant application of Joyce E. Thompson, 1982-1984 (I)

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 FF 2 Home Visit Report, 1993 (for N689, IP/PP/NB)

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 FF 3 1992 (I)

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FF 19	Skill List (Clinical tools), 1989-1990
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FF 22	Statistics, 1988
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FF 3	Trend in breast feeding, 1979-1981
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FF 5	Statistics, 1993 (for N689, IP/PP/NB)

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- FF 7 Training grant proposal 1987
- FF 8 Training grant, correspondence, etc., 1988-1989
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- FF 9 Four year summary, 1984-1988
- FF 10 Grant application and Comptroller's Summary Report of Expenditures, 1988-1989
- FF 11 Nurse-Midwives, Leaders in Maternal and Child Health Planning project, Grant application, 1988 April
- Nursing Serious Illness
- FF 12 Budget material, 1989-1990
- FF 13 Center for the Study of Nursing Care in Serious Illness, grant proposal, 1989
- Pilot Study
- FF 14 Bio-behavioral Responses to IDDM in Childhood, grant application, 1989
- FF 15 DNA Polymorphisms and Risk of Heart Disease, grant application, 1989
- FF 16 Efficacy of Exercise in CABG Recovery, grant application, 1989
- FF 17 Functional Status after Diagnosis of Breast Cancer, grant application, 1989

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FF 19	Project 1, Factors Affecting Recovery from Colorectal Cancer, grant proposal, 1989
FF 20	Project 2, Women's Post-Mastectomy Cosmetic Choices, grant proposal, 1989
FF 21	Project 3, Recognizing Depression Following Stroke, grant proposal, 1989
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	Teaching Nursing Home Program
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FF 21	Community-based care for chronically ill older persons, grant applications review, 1992 May
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FF 24	Course N250, exam, 1988
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FF 35	Course N637, Introduction to Research Methods and Design, [after 1990]
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FF 5	Courses N750, N751 & N753, Nursing Research, 1978
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FF 9	Dorothy E. Namate, "Academic Governance," for Candidacy Examination, 1992
FF 10	Educational Planning Committee, 1977-1978
FF 11	Employed BSN survey, n.d., result summary
FF 12	EPC (Educational Planning Committee) Subcommittee on Academic Planning, 1977-1981
FF 13	Experimental research design, 1981-1993
	Exploratory Centers for Biobehavioral Symptom Management
FF 14	Grant application review, 1992 July (I)
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FF 16	Faculty involvement in the Ph.D. Program, 1993
FF 17	Fagin, Claire, "Quality Nursing Facility Study," with Peri Rosenfeld, 1993
FF 18	Family nursing, 1983
FF 19	Final Exams for Courses N621 & N637
FF 20	Freshman Seminar "Perspectives on Human Stress," 1990 (I)
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FF 34	Proposal, Norman Watt, 1993
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FF 6	National Center for Nursing Research, Ad Hoc Review Group, 1988 Nov.
FF 7	NIMH Clinical Training, Grant Application, 1986
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FF 9	Observation and records, n.d.
FF 10	Patricia K. Bradley, "African American Women's Responses to Breast Cancer," proposal, 1989-1993
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FF 2	Psychiatric nursing, miscellaneous, [1987]
FF 3	Quiz for Course N637, n.d.
FF 4	Reference articles, Effects of the Family Visit on the Patient's Mental Status, 1975-1988
FF 5	Reference correspondence, 1992
FF 6	Research grants announcements--National Cancer Institute & AHCPR (Agency for Health Care Policy and Research), 1988-1992
FF 7	Research Proposal outline, 1993
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FF 15	American Association of Colleges of Nursing, Special Report on Institutional Resources and Budgets, 1992-1993 APM Inc., material prepared for the Practice Committee
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FF 20	APM Inc., Strategic Planning material, 1994
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- FF 28 Integrated Service Networks under Health Care Reform meeting,
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- FF 29 “Long-range Plan...through the year 2000,” 1993
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- Box 51
- FF 1 Ralston-Penn Center project, 1989-1992
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- FF 3 Salary and job title data, 1993-1994
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FF 15	Clinical Teaching-Learning, 1992-1994
FF 16	Congestive heart failure, literature, 1982-1994
FF 17	Discharge Planning for Hospitalized Elderly, 1989-1993
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FF 20	Gerontological Nursing Special Interest Group of the Pennsylvania Nurses Association, Directory, 1994
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