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The University Archives
and Records Center

Guide to the
Howard Hospital
Records, 1858 – 1930 [1917 – 1929]

2.25 Cubic ft.

UPC 50.1

Prepared by Joseph-James Ahern

December 2008

The University Archives and Records Center
3401 Market Street, Suite 210
Philadelphia, PA 19104-3358
215.898.7024
Fax: 215.573.2036
www.archives.upenn.edu
Mark Frazier Lloyd, Director

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PROVENANCE

Transferred from Graduate Hospital by William B. Kent, April 1962 (Accession No.: 62-13).

ARRANGEMENT

The Howard Hospital Records are arranged alphabetically by folder title. When possible the original folder titles were maintained. New folder titles were applied when originals did not exist, or to provide better organization to the collection.

AGENCY HISTORY

Howard Hospital was organized in 1853 as a charity hospital to provide medical care for factory workers who lived in the western part of Philadelphia. Initially called the Western Clinical Infirmary and Hospital for Incurables, the hospital was located in two rooms over a store at the northwest corner of Seventeenth and Pine before moving to its next home in a house at the

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corner of 15th and Christian Streets. Based on the structure of the Vienna Hospital, where physicians would be appointed as specialist in specific medical fields, doctors were appointed to handle diseases of digestive organs, diseases of the chest, diseases of females, diseases of brain and nervous system, fevers, diseases of urinary organs, diseases of eye and ear, and surgery. In 1859 the Board of Managers petitioned to change the name to the Howard Hospital and Infirmary for Incurables, after English philanthropist John Howard (1726-1790) who was noted for his reform efforts in hospital management and prison discipline – though no reason for the choice is given. A year later the Hospital took up new residence when it rented space at 1812 Locust Street. Then in 1861 the Hospital purchased the old Welsh Church at 1518 and 1520 Lombard Streets for \$5,000, where it was located for the next quarter century. The start of the Civil War financially affected the Hospital as donations decreased, while requests for services increased. In addition many of the original doctors resigned or went off to military service.

Howard Hospital's Board of Managers formed a committee to locate a site suitable to construct a new hospital building in the spring of 1886. That fall the lot on the southeast corner of Broad and Catharine Streets was purchased for \$24,000. Construction of the building was finished in 1889, and an annex was completed in 1894. From this site, Howard Hospital continued to provide charity medical assistance to the community. The Hospital had long been associated with medical education by providing students from the University of Pennsylvania's Medical School with clinical instruction. On its own the Hospital provided a training course for nurses, and instruction on anesthesia. In 1929 the Board of Managers agreed to merger with the Trustees of the University of Pennsylvania. Under that agreement Howard Hospital was to become part of Graduate Hospital, where a specific space would be named after it. It was determined the building would be made available as a nurses' home in connection with Graduate Hospital or other way deemed necessary. The medical and nursing staff from Howard Hospital was to be amalgamated with that of Graduate in accordance with its requirements

SCOPE AND CONTENT

The Howard Hospital Records document the administrative activities of the Hospital during the early Twentieth Century. The bulk of the collection relates to the financial dealings of the hospital - namely upkeep of the facilities, and contracting for services. Correspondence between professional organizations and government agencies is also included. The clinical reports primarily contain statistical information used in the annual reports. The Patient Admission Record Book contains detailed information for individuals admitted to the Hospital during that period. There is a near complete run of the published Annual Reports from the Board of Managers from 1860 through 1927. Aside from the Annual Reports and other published pamphlets, the collection does not contain any documentation of the Hospitals in the Nineteenth Century.

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Records, 1858 - 1930 (bulk 1917-1929)**

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INVENTORY

Box 1	FF 1	Act of Incorporation and By-Laws of the Howard Hospital and Infirmary for Incurables, of the City of Philadelphia. Established May 4, 1854. With a List of Officers and Managers, 1859
	FF 2	Address lists, 1921
	FF 3	Adjustments, 1929
	FF 4	American College of Surgeons, 1922-1929
	FF 5	American Hospital Association, 1926-1929
	FF 6	American Medical Association, 1926-1929
	FF 7	American Nurses Association - Questionnaire, 1926
	FF 8	Anatomical Board of the State of Pennsylvania, 1921, 1923 Annual Report of the Board of Managers of the Howard Hospital and Infirmary for Incurables
	FF 9	1860-1866
	FF 10	1867-1875
	FF 11	1876-1884

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Records (cont.)

Annual Report of the Board of Managers of the Howard Hospital
and Infirmary for Incurables

Box 1	FF 12	1885-1888, 1890-1895
	FF 13	1896-1900
	FF 14	1901-1905
	FF 15	1906-1910
		Annual Report of the Board of Managers of the Howard Hospital
	FF 16	1911-1913
	FF 17	1914-1915, 1918
	FF 18	1854-1925
	FF 19	1854-1927
	FF 20	Annual Report data, 1925-1928
	FF 21	Auditor General, Commonwealth of Pennsylvania, 1923, 1925
	FF 22	Bad Checks, 1927-1929
	FF 23	Bedside Record, n.d.
	FF 24	Bell Telephone Company of Philadelphia, 1913-1925
	FF 25	Bernstein Manufacturing Co., 1906-1914
	FF 26	Bills misc., 1929
	FF 27	Bureau of Elevator Inspection, City of Philadelphia, 1913-1929
	FF 28	Campbell vs. Wells Brothers Co., 1914

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Records (cont.)

Box 1	FF 29	Charge and General Duty Nurses Resigning, 1926
	FF 30	Civilian Medical Inventory, 1916
	FF 31	Commission on the Conservation of Vision of the Medical Society of the State of Pennsylvania, 1914
	FF 32	Committee of Public Safety, Commonwealth of Pennsylvania - State Inventory, 1917
	FF 33	Companies Patronized by the Howard Hospital, n.d.
	FF 34	Compensation Fee Schedule, n.d.
	FF 35	Complaints, 1918, 1921
	FF 36	Construction bills, 1920-1921
	FF 37	Contracts Estimates, 1925-1929
	FF 38	Corrections to the record, 1929
		Correspondence
	FF 39	1929
	FF 40	D, 1926-1929
	FF 41	E-H, 1924-1929
	FF 42	M, 1928-1929
	FF 43	P, 1928-1929
	FF 44	S, 1929
	FF 45	V, 1929

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Records (cont.)

Box 1	FF 46	Course in Anesthetics - blank diploma, n.d.
	FF 47	Course of Instruction in Anesthesia - inquiries and applications, 1920-1926
	FF 48	Department of Health, Commonwealth of Pennsylvania, 1919-1924
	FF 49	Department of Labor and Industry, Commonwealth of Pennsylvania, 1915-1927
	FF 50	Department of Public Health and Charities, City of Philadelphia, 1914
	FF 51	Department of Public Instruction, Commonwealth of Pennsylvania, 1922-1927
	FF 52	Department of Public Welfare, Commonwealth of Pennsylvania, 1922-1925
	FF 53	Donations and Payments, 1921-1926
	FF 54	Employee List, 1922-1929
	FF 55	Employee roll book, 1928-1929
	FF 56	Employment Applications, 1926-1929
	FF 57	Employers' Liability Assurance Corporation, Ltd, 1926
	FF 58	Employer's Report of Accident to Employe form - blank, n.d.
	FF 59	Etherizing Class, 1915-1922
	FF 60	Eye Clinic, 1918

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Records (cont.)

Box 2	FF 1	Few Suggestions to the Benevolent Public Kindly Thrown out by the Managers of the Western Clinical Infirmary and Hospital for Incurables, 1858
	FF 2	Former Patients - Letters, 1929
	FF 3	Fuller, W. A. M., 1910
	FF 4	Graduate Nurses' Association of Pennsylvania - Questionnaire, n.d.
	FF 5	Hartford Steam Boiler Inspection and Insurance Company, 1929
	FF 6	Henry P. Simmons Estate, 1911-1912
	FF 7	Hospital Credit Adjustment, 1924
	FF 8	House Committee, 1914-1922
	FF 9	Information Miscellaneous, 1923-1926
	FF 10	Inquiries for Records from Doctors, 1926-1929
	FF 11	Inquiries from Lawyers, Insurance Men, etc., 1926-1929
	FF 12	Inquiry of Dr. Rose Harrison, 1929
	FF 13	January Bills & Statements, 1929
	FF 14	Keystone Telephone Company of Philadelphia, 1913
	FF 15	Kitchen Staff, n.d.
	FF 16	Kneass, Strickland L., 1914
	FF 17	Labelcraft Press, 1925

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Records (cont.)

Box 2	FF 18	Lamp Cards, n.d.
	FF 19	Letters of Acknowledgement, 1929
	FF 20	Letters Written by Resident Physicians, 1927-1929
	FF 21	list of patients and procedures, n.d.
	FF 22	M. Jennings & Sons, Coal Dealers, 1912-1921
	FF 23	Maid and Orderly assignments, n.d.
	FF 24	Martinez, Antonio, 1914
	FF 25	meal costs, 1927-1929
	FF 26	Milne, Caleb J., Jr., 1914
	FF 27	Money Received, 1925-1926
	FF 28	monthly house food and drug bills, 1926-1929
	FF 29	National Fire Protection Company, 1925
	FF 30	New Hospital, 1922
	FF 31	Nurses Alumnae Association, 1924-1925
	FF 32	Nurses Commencement, 1914
	FF 33	Nurses Records, 1921
	FF 34	Nurses Workroom proposals, 1923
	FF 35	Paid Bills for Donations, 1928-1929

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Records (cont.)

Oversize 5		Patient Admission Record Book, 1905-1910
Box 2	FF 36	Pennsylvania State Board of Examiners for Registration of Nurses, 1909-1924
	FF 37	Petition of Howard Hospital and The Trustees of the University of Pennsylvania for Leave to Merge and the Court's Decree Effecting the Merger, 1926
	FF 38	Philadelphia Chamber of Commerce, 1918-1929
	FF 39	Philadelphia Electric Company, 1914
	FF 40	Philadelphia Fire Underwriters' Association, 1914-1925
	FF 41	Philadelphia Health and Hospital Survey, 1929
	FF 42	Phone list, 1929
	FF 43	Polyclinic Hospital, 1914
	FF 44	Pre natal notebook, 1926 Sept
	FF 45	Preparation of Catgut, n.d.
	FF 46	Private Laboratory Book, 1928-1929
	FF 47	Proposed Resolution to be Presented by Mr. Cooper, 1926
		Quotes and Bills
	FF 48	building maintenance and repair, 1914-1925
	FF 49	electrical and steam equipment, 1922-1928
	FF 50	elevators, 1900-1923

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Records (cont.)

Quotes and Bills

Box 2	FF 51	food and beverage, 1923
	FF 52	furnishings, 1914-1924
	FF 53	hospital supplies, 1924-1926
	FF 54	kitchen equipment, 1921-1923
	FF 55	laundry equipment, 1923-1929
	FF 56	services, 1913-1919
	FF 57	surgical equipment, 1917-1927
	FF 58	Radium Emanation Corporation, 1927-1929
	FF 59	Records of Bible Students Work, 1926
	FF 60	References, 1929
	FF 61	Report of the Superintendent, 1927-1928
	FF 62	Report on Operations and Anesthesia, 1926-1929
		Reports
	FF 63	Diagnoses, 1926-1928
	FF 64	Dispensary, 1926-1927
	FF 65	Dispensary, 1928-1929
	FF 66	Dispensary Patients Monthly, 1926-1928
	FF 67	Doctor, 1926

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Reports

Box 2	FF 68	Lab, 1926-1927
	FF 69	Monthly, 1924-1929
	FF 70	Monthly admissions and discharges, 1926
	FF 71	Staff, 1926-1929
	FF 72	X-Ray Department, 1927-1929
Box 3	FF 1	Yearly and Monthly, 1925-1926
	FF 2	1860-1927 inventory note, n.d.
	FF 3	Reports on billing and patients, 1929
Box 4		Resident Physicians Roll Book, 1894-1926
Box 3	FF 4	Rules and Regulations of the Howard Hospital, 1924
	FF 5	Rules Governing the Giving of Information Concerning Patients of a Hospital, n.d.
	FF 6	Scialytic Lamp, 1928
	FF 7	Smock, F. Bradfield, 1913
	FF 8	Staff, 1922-1925
	FF 9	Staff and policies, n.d.
	FF 10	Staff Meeting, 1929
	FF 11	State Board of Nurse Examiners, University of the State of New York, 1922

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Records (cont.)

Box 3	FF 12	State Workmen's Insurance Fund, 1917
	FF 13	Study of Family Relief Needs in Philadelphia, 1926
	FF 14	Subscriptions, 1930
	FF 15	Superintendent of Public Grounds & Buildings, Commonwealth of Pennsylvania, 1922
	FF 16	Surgeon General of the United States Army - Information Blank, n.d.
	FF 17	The Henry S. Rau Co., Inc., 1925
	FF 18	Thornton, Maggie, 1914
	FF 19	Treasury Department - Prohibition, 1928
	FF 20	Treasury Department - Question are, n.d.
	FF 21	United States Casualty Company, 1914-1929
	FF 22	United States Employees' Compensation Commission, 1919
	FF 23	United States Marine Corps Quartermaster's Department, Philadelphia Depot, 1918
	FF 24	United States Shipping Board, 1918
	FF 26	West Philadelphia Hospital for Women, 1918
	FF 25	Welfare Federation of Philadelphia , 1920-1929

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