

University Archives and Records Center
University of Pennsylvania

**Presbyterian Medical Center
Ladies Aid Society Records, 1872 - 2002**

UPC 501

7 Cubic ft.

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INVENTORY

Corporate Governance Records, 1872-2002

Box 1		Annual Report
FF	1	1872-1897 in a bound volume
FF	2	1898-1916 in a bound volume
FF	3	1912
FF	4	1917-1931 in a bound volume
FF	5	1931-1933 (printed)
Box 2		
FF	1	1932-1943
FF	2	1932-1953, in a bound volume
FF	3	1950-1954 (printed)
FF	4	1955-1956 (printed)
FF	5	1957-1958 (printed)

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Box 2 Annual Report (cont.)

FF 6 1959-1969, typescript

FF 7 1970-1974, typescript

Box 3

FF 1 1975-1977, typescript

FF 2 1978-1989, typescript

FF 3 1998-1999, 2002, with Newsletter, 1999-2002

FF 4 Articles of incorporation (original), 1929

FF 5 Charter, constitution & by-laws, 1893, 1929-1993

FF 6 Charitable Organization Registration, 1993

FF 7 Executive Board (Committee) meeting, Correspondence and supporting documents, 1902-1922

FF 8 Incorporation seal, 1929

Minutes

FF 9 Founding meeting, 1872 Oct. 10, and Constitution Committee meeting 1872 Oct. 12, with constitution draft, list of founding members (?) and their addresses

Board of Managers

FF 10 1879-1887, bound

FF 11 1888-1895, bound

FF 12 1896-1901, bound

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Box 4 Minutes (cont.)

Executive Board, Annual and Quarterly meetings

FF	1	1896-1909 (bound, with hand-written notes by Isabella Talley, 1937)
FF	2	1918-1926, bound
FF	3	1927, unbound
FF	4	1928, unbound
FF	5	1929, unbound
FF	6	1930, unbound
FF	7	1931, unbound
FF	8	1932, unbound
FF	9	1933, unbound
FF	10	1934, unbound
FF	11	1935, unbound
FF	12	1936, unbound
FF	13	1937, unbound
FF	14	1938, unbound
FF	15	1939, unbound
FF	16	1940, unbound
FF	17	1941, unbound

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Box 5 Minutes
 Executive Board, Annual and Quarterly meetings (cont.)

FF	1	1942, unbound
FF	2	1943, unbound
FF	3	1944, unbound
FF	4	1945, unbound
FF	5	1948, unbound
FF	6	bound, 1949-1951
FF	7	1955, unbound
FF	8	1956, unbound
FF	9	1957, unbound
FF	10	1958, unbound
FF	11	1959, unbound
FF	12	1960, unbound
FF	13	1961, unbound
FF	14	1962, unbound

Box 6

FF	1	1963, unbound
FF	2	1964, unbound
FF	3	1965, unbound
FF	4	1966, unbound

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Box 6 Minutes
 Executive Board, Annual and Quarterly meetings (cont.)

FF	5	1967, unbound
FF	6	1968, unbound
FF	7	1969, unbound
FF	8	1970, unbound
FF	9	1971, unbound
FF	10	1972, unbound
FF	11	1973, unbound
FF	12	1974, unbound
FF	13	1975, unbound
FF	14	1976, unbound
FF	15	1977, unbound
FF	16	1978, unbound
FF	17	1979, unbound
FF	18	1980, unbound
FF	19	1985, unbound
FF	20	1986, unbound

Box 7

FF	1	1987, unbound
FF	2	1988, unbound

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Box 7 Minutes (cont.)

Executive Committee

- FF 3 1998 March - May
- FF 4 1998 June - 1999 June
- FF 5 1999 June - 2000 May June
- FF 6 2002 Feb. 12
- FF 7 Annual and Quarterly meetings, bound, 1918-1927
- FF 8 Benevolent Committee, 1895-1900
- FF 9 Benevolent, Sabbath, Visiting Nurse Missionary Visitor and Social
Service Committees (in 1 bound volume), 1900-1910
- FF 10 Quarterly Meeting, 1932 Jan. 29

Box 8

- FF 1 Visiting Committee, 1872-1877

General Administrative Files, 1883-2002

Book donations

- FF 2 1937-1969
- FF 3 1970-1974
- FF 4 1975-1976
- FF 5 1977-1981
- FF 6 Child of Providence: A History of Presbyterian Hospital in Philadelphia, 1996

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Inventory: General Administrative Files

Box 8

- FF 7 Church representatives, Mailing lists, [1960s-1970s]
- FF 8 Coal land bequeathed by Ellen A. Girard, Correspondence, 1907-1923

Box 9 Coal mine property

- FF 1 Correspondence and legal, 1916-1923
- FF 2 Girard Mammoth Coal Company vs. Raven Run Coal Company, et al., 1919-1923

Correspondence

- FF 3 1873-1947, with clippings
- FF 4 1954-1967
- FF 5 1968
- FF 6 1969
- FF 7 1970
- FF 8 1971 Jan.-June
- FF 9 1971 July-Dec.
- FF 10 1972
- FF 11 1973

Box 10

- FF 1 1974
- FF 2 1975
- FF 3 1976

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Box 10 Correspondence (cont.)

FF 4 1977

FF 5 1978

FF 6 1979

FF 7 1980

FF 8 1981

FF 9 1982-1985

FF 10 1986-1988

FF 11 1989-1990

FF 12 Dedication Programs, 1996, 2002

Box 11 Directory and mailing list, Officers & members

FF 1 1967-1972

FF 2 1973-1976

FF 3 1977-1978

FF 4 1979-1982

FF 5 Election, Ballots, 1961-1981

FF 6 Election, Nominating Committee reports, 1957-1969, 1979-1980

FF 7 Election, Ballot for April 26, 1985, Nominees for Board Offices, April 1986, with miscellaneous clippings

FF 8 Governing Board, Directory, 1980-1981

FF 9 Governing Board, List, 1998-1999

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Box 11

- FF 10 Handbook for Committee Chairmen, 1973, 1979, and Handbook for Church Representatives, 1980-1981,
- FF 11 Handbooks for committee chairmen & church representatives, 1973-1981
- FF 12 Historical Sketch of the Ladies Aid Society, with other miscellaneous clippings, 1936-1981
- FF 13 Histories, 1936, 1967, 1973
- FF 14 Junior Service Guild and miscellaneous committee reports, [1942]-1956
- Legacies & wills
- FF 15 1883-1903
- FF 16 1900-1916
- FF 17 1924-1929

Box 12 Medical Auxiliary of the Presbyterian-University of Pennsylvania Medical Center

- FF 1 Directory and mailing lists, 1967-1982
- FF 2 Directory, 1984
- FF 3 Membership application form and dues invoice, 1982-1986
- FF 4 Obituary, Mary Ellen Brown, [1966]
- FF 5 Pennsylvania State University, Workshop certificates, 1958, 1964
- FF 6 Presbyterian Foundation for Philadelphia and New Courtland, Inc., [1996]
- FF 7 Presbyterian Medical Center of Philadelphia, Ladies Aid Fund, Declaration of Trust, draft, n.d.
- FF 8 Prize and appreciation certificates, two, to the Ladies Aid Society, 1960, 1971

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Box 12

FF 9 Secretary' s Report, 1941-1944

Financial, 1872-2001

Audit report of the Treasurer' s cash accounts

FF 10 1936-1939

FF 11 1940-1944

FF 12 1945-1949

FF 13 1951-1959

FF 14 1960-1963

FF 15 1964-1969

Bank statements, with cancelled checks, deposits & invoices

FF 16 1969

FF 17 1970-1972

Box 13

FF 1 1972-1973

FF 2 1974-1975

FF 3 1976-1977

FF 4 1978-1979

FF 5 1980-1981

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Box 13 Bank statements, with cancelled checks, deposits & invoices (cont.)

FF 6 1982-1983

FF 7 1984

Box 14

FF 1 1985

FF 2 1986-1988

FF 3 1989-1990

FF 4 1998-1999

Cubby Hole Gift Shop

Bank statements and cancelled checks

FF 5 1986

FF 6 1987

FF 7 1988

FF 8 1989

Box 15 Cancelled checks

FF 1 1986

FF 2 1987

FF 3 1988

FF 4 1989

FF 5 Correspondence & personnel data form, 1969-74

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Box 15 Cancelled checks (cont.)

FF 6 Reports, 1962-1972

FF 7 Reports, 1973-1986

Box 16 Daily journal (ledger)

FF 1 1966-1970

FF 2 1970-1984

FF 3 1985 March - 1995 May

Box 17 Donations made, receipts

FF 1 1969

FF 2 1970

FF 3 1971

FF 4 1972

FF 5 1973

FF 6 1974-1981

FF 7 1976-1980, with summary

Fidelity-Philadelphia Trust Company (Fidelity Bank), investment statement

FF 8 1907, 1928-1930

FF 9 1931-1933

FF 10 1934-1935

FF 11 1936-1938

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Box 17 Fidelity-Philadelphia Trust Company (Fidelity Bank), investment statement
(cont.)

FF 12 1939-1942

Box 18

FF 1 1943-1946

FF 2 1960-1977

FF 3 1985

FF 4 1986

FF 5 1987

FF 6 1988 Jan. - May

FF 7 1988 June- Dec.

FF 8 1989 Jan. - July

FF 9 1989 Aug. - Dec.

FF 10 1990

FF 11 Financial statement, ending May 31, 1994, 1995, 1996

FF 12 Financial statement, ending May 31, 2001

FF 13 Gifts received, summaries, 1901-1903, 1959-1974

FF 14 Gifts, Mary Patton Freeman Estate, 1958

Box 19 Income & expense ledgers

FF 1 1872-1889

FF 2 1889-1901

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Box 19		Income & expense ledgers (cont.)
FF 3		1901-1911
FF 4		1967-1982
		Investment Supervisory Account, correspondence
FF 5		1918-1955
FF 6		1957-1990
		Rittenhouse Square Flower Market
FF 7		1931, 1967
FF 8		1970-1973
FF 9		1979-1980
FF 10		1981-1990
Box 20		
FF 1		Tax exempt status correspondence, 1993-1997
		Treasurer' s reports
FF 2		1934-1959
FF 3		1960-1963
FF 4		1964-1969
FF 5		1970-1974
FF 6		1975-1977
FF 7		1978-1984

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Box 20	Treasurer' s reports (cont.)
FF 8	1985-1990
	Ways & Means Committee
FF 9	1961-1962
FF 10	1963-1965
Box 21	Financial, 1997-1998
FF 1	Banking statements, with deposit slips and cancelled checks
FF 2	Correspondence
FF 3	Financial statement, ending May 31, 1998, with relevant material
FF 4	Organization Exempt From Income Tax, Return of, 1997
	Financial, 1998-1999
FF 5	Correspondence
FF 6	Financial statement, ending May 31, 1999, with relevant material
FF 7	Organization Exempt From Income Tax, Return of, 1998
	Financial, 1999-2000
FF 8	Banking statements, with deposit slips, cancelled checks and miscellaneous receipts
FF 9	Correspondence
FF 10	Financial statement, ending May 31, 2000, with relevant material
FF 11	Organization Exempt From Income Tax, Return of, 1999, with Charitable Organization Registration Statement of 2000

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- Box 21 Financial, 1999-2000 (cont.)
- FF 12 Vanguard Funds, statements
- FF 13 Yearly dues received

Photographs and Artifacts

Photographs, 1922-1992

- FF 14 1922-1992
- FF 15 Two, Jackson, Jack, and Katharine Clothier, with Carl Mosher at the presentation of a new piano to the PMC, 1969; Margaret Gayley Palmer with Daniel DeArment, Chaplain, Roger Dvorak, Vice-President, and an unidentified man at a presentation, 1969
- FF 16 Mosher, Carl, with Margareta Miller, Dr. Farquehar (Director of Pediatrics), Jane Tunnell and G. Hall Todd, with the plaques honoring Lena Littell and the section of the Ambulatory Services Pavilion, 1975

Box 22

- FF 1 Ceramic Florence Nightingale lamp, given to the last graduating class of Registered Nurse, 1987 April 29, Two [one missing, original note: "placed in the Display Cabinet, 10/5/1994"]

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