

University Archives and Records
University of Pennsylvania

School of Medicine
Financial Records, 1818 - 1951

UPC 2.5

24 Cubic ft.

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INVENTORY

[Acc. No. 1968-1962; 1972-1967]

Box 1A Account Book #109 - 1891-1892

 Ledger #140 - 1893-1894

 Check Book - 1896

 Ledger #107 - 1896 Ledger #108 - 1898-1899

 42 Medical Receipt Book - 1818-1860

 Appropriations - Medical Dept.

 #125 1884-1885

 #126 1880-1881

 #127 1881-1882

 #128 1882-1883

 #129 1883-1884

 #130 1886-1887

 #131 1887-1888

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Box 1A Appropriations - Medical Dept. (cont.)

#132 1888-1889

#134 1890-1891

Requisitions

July 1, 1877 - July 31, 1885: record of requisitions and amounts as approved by the Provost

Account book

1896-1897 - printed on the inside cover: Maternity Hospital

1869 pd. - otherwise unidentifiable

W. H. Salvador - Private account 1864

Box 1B Payroll Sheets 11/24/1922 to 6/24/1927

Payroll Sheets 7/1/1929 to 5/23/1930

Ledger listing Faculty Staff Salaries 1920-1921, 1923-1924,
1924-1925 and 1925-1926

School of Medicine Cost book - March 1920 - Dec. 1928

Appraisal and Inventory, Medical Labs, excluding

Graduate School of Medicine

Box 1C Ledger, Salary List, No. 1, 1900-1919
(package)

Box 2 Bills for new medical laboratory. Oct. 11, 1897 -- May 1903. Includes student lab
(oversize) fees.

Cash Account Dr. Rogers, Dr. Tyson, 1876-1883

Expense Account Medical Department 1887-1894

Bill Book Department of Medicine 1898-1902

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- Box 2
(oversize)
- Univ. Archives 48 MED Check Book [stubs], Medical Faculty 1852-1856
- Cash Account Dr. Marshall, 1892-1896
- Apparatus Account, new labs, 1902-1903
- Dean's Special Account Book No. 106, 1888-1895
- 3 Department of Medicine cash receipt forms for two medical students of the class of 1882
- Box 3
- #2 "Univ. Archives 44 MED Ledger Medical Faculty 1850-1876." Cover title. Leatherbound account book. Accounts of the Medical School 1850-1876. Alphabet index section in front.
- #3 "Ledger Medical Department University of Penna. 1877" Cover title. Cardboard covers, leather spine. Medical School accounts 1877-1882. Index in front.
- #4 "Requisition Stubs 1885-1888" Cover title. Cardboard covers, leather spine. Stubs for requisition forms for the Medical Department November 1885 – June 1888. Two requisition forms are still attached at back of book.
- #5 "University Medical Department Fees and Reports 1883-1892 No. 122" Leatherbound. Accounts of individuals April 1883 - May 1884
- #6 "1892-1893 Ledger No 110" cover title. Black cloth bound, leather spine. Medical School accounts 1892-1893 (heating, dissecting room, insurance, etc.) and Staff salaries.
- #7 "Ledger Session 1899-1902" Spine Title. Cloth covered cardboard, leather spine. Medical School accounts 1899-1902 arranged by department, etc. Index in front
- #8 Ledger Session 1902-1903. No title. Flyleaf has "opened Sept. 1, 1902." Cloth covered cardboard, leatherbound. Medical school accounts, 1902-1903, arranged by department, etc. Index in front
- #9 (pkg.) "Cash book University of Pennsylvania. Department of Medicine 1878". Lists date, ledger no., name, payment, and in some cases, balance due, 1878-1892. Marbleized paper over boards (cover) and leather spine and comers. Condition: fair

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Box 3

- #10 (pkg.) "Cash Book Medical Department University of Pennsylvania" 1891-1901. Lists register no., name and amount. Marblized paper over boards (cover) and leather spine and comers. Condition: fair

- #11 (pkg.) "Med. Dept. in AC. with Univ. Treas. No. 1" 1896-1900. Lists date, amount brought forward, name, bills, etc. Leather cover, spine and corners. Condition: good

- #12 (pkg.) Tuition Fees, Dept. of Med. #120, No. 2, Fall 1898 - July 1, 1901. Tuition accounts by student, each account spanning four years. Canvas over boards (cover) and leather corners. Condition: good

- #13 (pkg.) "Account Book, Med. Dept. in a/c with Univ. Treas." [Sept. 1900- Aug. 1903]. Lists date, payee, and amount paid. Leather over boards. Condition: good.

- #14 (pkg.) "Registration Medical Department University of Penna. Vol. 1" 1877-1899. Lists name, state, session, fees for matriculation, tuition payments and remarks. Leather cover and spine.

Box 4

Administrative offices, 1940-1942

Purchasing Agent

Secretary; diploma corrections

Treasurer

Alcohol

Animals

Petty Cash

Pepper - private

Administrative offices, 1942-1944

Animals

Incinerator (missing)

Petty Cash

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- Box 4 Office Manager, 1945-1947
- Const. and Rules
- Mr. King - Comptroller, 1944-1947
- Detailed figures - Medical School budgets, 1937-1938; 1938-1939
- Petty cash, 1944 - Mar. 16, 1948
- Animals, 1944-1947
- Incinerator bills, 1940-1947
- Alcohol, 1942; 1944; 1946; 1947
- General building repairs; requisitions, 1946-1947
- B & G, 1944-1945; 1946; 1947
- Comroe's HUP bulletins
- Box 5 Medicine-Surgery
- Budgetary changes
- Appointments and re-appointments
- Special funds, comptroller statements
- Resignations, 1945-1946 to 1946-1947
- Box 6 Budgets:
- 1942 - 1943
- 1943 - 1944
- 1944 - 1945
- 1945 - 1946

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- Box 7 Budgets:
 1945-1946
 1946-1947
- Box 8 Budgets: 1947-1948
- Box 9 Budgets:
 1948-1949
 1949-1950
- Box 10 Budgets: 1950-1951

 War Contracts - expired (ca. 1948)

 1942-1945 Contracts

 Appointments, re-appointments, promotions 1939-1940, 1940-1941
- Box 11 Appointments, re-appointments, promotions 1931-1938

 Budgets
 1938-1939
 1942-1943
- Box 12 Appointments, re-appointments, promotions 1941-1945, 1945-1946, 1946-1947 to
 1947-1948

 Payrolls May 30, 1930 to June 24, 1932
- Box 13 Budgets 1946-1947
- Box 14 Petty cash account book, 1902-1920

 Minutes Dr. Sweet, 1909 (Pa. Soc. Prot. Sci. Res.)
- Box 15 Funds and Grants, ca. 1929-1948

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Box 21 Budgets: (cont.)

 1938-1939

 1939-1940

Box 22 Budgets:

 1939-1940/1940-1941

 1941-1942

 1939-1942

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