

University Archives and Records Center
University of Pennsylvania

GENERAL PLAN OF ORGANIZATION
Summary of UPA to UPZ Categories

UPA to UPJ ARCHIVAL UNIVERSITY COLLECTIONS

UPA Trustees and General Administration

UPB Schools and Divisions, other than Medical and Engineering; Academic Surveys of the University

1-9 Schools
30-99 Divisions

UPC Medical Affairs: Medical, Veterinary, Dental, and Nursing Schools; Hospitals; Student Health

1 Vice President for Medical Affairs
2-11 Educational Divisions
12-16 Service Divisions
40-49 Independent Medical Units
50-56 Medical Units Incorporated into Penn

UPD Engineering

UPE Student Affairs (Academic)

UPF Development; Public Relations; Alumni Records and Relations

UPG Special Events and Occasions

UPH Offices of the Comptroller and Treasurer

UPI Reports

UPJ Business Offices; Personnel; Buildings and Grounds; Security; Bookstore;
etc.

UPL to UPJ **PUBLICATIONS**

UPL Publications of the University and its Divisions

1-999	General
1000-1999	Divisions

UPM Publications of Students, Alumni and Outside Organizations

1-999	General Student Periodicals
1000-1999	Special Groups or Schools
4000-4999	Women Students
7000-7999	Class Records and Yearbooks
8000-8999	Alumni Publications

UPO Lectures and Addresses

UPP University Divisions and Faculty: histories, biographies, scrapbooks, and memorabilia

1-99	Histories of the University
30-59	Histories of Division other than Medical
60-89	Histories of Medical Divisions
90-99	Other Histories
100-198	Guides, Directories and Descriptive Accounts
200-1440	Miscellaneous Scrapbooks and Memorabilia
9000-9500	Non-University Publications

UPQ to UPZ **AUXILIARY**

UPQ Faculty Group Organizations and Activities (non academic)

- UPR** Administration (non-academic)
- UPS** Student Life and Activities (non-academic); Scrapbooks
- 1-20 General
 - 21-39 Public Occasions
 - 40-60 Societies, Clubs and Student Governments
 - 66-76 Cultural Activities
 - 80- Athletic Organizations
 - 200 Women Students Life and Activities
 - 250-259 Student Regulations and Information
- UPT** Personal Papers; Alumni Committees and Societies
- 50 Personal Papers
 - 100-299 Alumni Collections
- U** To Be Processed
- UPV** Non-Penn Corporate Bodies
- UPW** Curriculum and Lecture Notes
- UPX** Visual Materials
- UPY** Temporary Deposits (no longer used)
- UPZ** Stockpile

For more information, see the detailed listing of University Archives' collections in the UPA to UPZ categories.