GENERAL PLAN OF ORGANIZATION
Summary of UPA to UPZ Categories

UPA to UPJ ARCHIVAL UNIVERSITY COLLECTIONS

UPA  Trustees and General Administration

UPB  Schools and Divisions, other than Medical and Engineering; Academic Surveys of the University

1-9 Schools
30-99 Divisions

UPC  Medical Affairs: Medical, Veterinary, Dental, and Nursing Schools; Hospitals; Student Health

1  Vice President for Medical Affairs
2-11  Educational Divisions
12-16  Service Divisions
40-49  Independent Medical Units
50-56  Medical Units Incorporated into Penn

UPD  Engineering

UPE  Student Affairs (Academic)

UPF  Development; Public Relations; Alumni Records and Relations

UPG  Special Events and Occasions

UPH  Offices of the Comptroller and Treasurer
**UPI**  Reports

**UPJ**  Business Offices; Personnel; Buildings and Grounds; Security; Bookstore; etc.

**UPL to UPP PUBLICATIONS**

**UPL**  Publications of the University and its Divisions

- 1-999 General
- 1000-1999 Divisions

**UPM**  Publications of Students, Alumni and Outside Organizations

- 1-999 General Student Periodicals
- 1000-1999 Special Groups or Schools
- 4000-4999 Women Students
- 7000-7999 Class Records and Yearbooks
- 8000-8999 Alumni Publications

**UPO**  Lectures and Addresses

**UPP**  University Divisions and Faculty: histories, biographies, scrapbooks, and memorabilia

- 1-99 Histories of the University
- 30-59 Histories of Division other than Medical
- 60-89 Histories of Medical Divisions
- 90-99 Other Histories
- 100-198 Guides, Directories and Descriptive Accounts
- 200-1440 Miscellaneous Scrapbooks and Memorabilia
- 9000-9500 Non-University Publications

**UPQ to UPZ AUXILIARY**

**UPQ**  Faculty Group Organizations and Activities (non academic)
UPR  Administration (non-academic)

UPS  Student Life and Activities (non-academic); Scrapbooks

   1-20 General
   21-39 Public Occasions
   40-60 Societies, Clubs and Student Governments
   66-76 Cultural Activities
   80- Athletic Organizations
   200 Women Students Life and Activities
   250-259 Student Regulations and Information

UPT  Personal Papers; Alumni Committees and Societies

   50 Personal Papers
   100-299 Alumni Collections

U  To Be Processed

UPV  Non-Penn Corporate Bodies

UPW  Curriculum and Lecture Notes

UPX  Visual Materials

UPY  Temporary Deposits (no longer used)

UPZ  Stockpile

For more information, see the detailed listing of University Archives' collections in the UPA to UPZ categories.